

**Town of Bethany Beach**  
**Planning and Zoning Commission Meeting**  
**April 17, 2021**

The Bethany Beach Planning and Zoning Commission held a meeting on Saturday, April 17th, 2021 at 9:00 am in the Town Meeting Room.

Present: John Gaughan, Diane Fogash, Lew Killmer, Scott Edmonston, Kathy Shorter and Susan Frederick (Building Inspector)

Excused absence: Mike Boswell

Also present: Andrea Brosius, Secretary.

Mr. Gaughan called the meeting to order at 9:01 am.

**Approval of the Agenda**

Ms. Fogash made a motion to approve the agenda. Seconded by Ms. Shorter, the motion was unanimously approved.

**Discussion/Approval of the Planning and Zoning Commission Minutes of March 20, 2021**

Ms. Fogash made a motion to approve the minutes. The motion was seconded by Ms. Shorter and unanimously approved.

**Announcements/Comments/Updates**

The Non-Residential Design Review Committee did not meet the previous month. Mr. Killmer gave the members an update on the Town Council meeting held on April 16<sup>th</sup>, 2021. Discussion at the Town Council meeting included a second reading of the ordinance pertaining to holes and digging on the beach. The investment policy was reviewed, and the Committee approved six Beach concessions for the summer. Mr. Loftus was appointed to the Board of Adjustment and Mr. Bunting was appointed to the Cultural and Historical Affairs Committee. The Town has decided to cancel the fourth of July parade but still has a contract for fireworks. If the event is cancelled they can be used at a later date.

**New Business:**

- A. Discuss a request from Mrs. Jo Carroll Onoffrey, property owner of 857 Garfield Parkway, for a six-month extension to the letter to proceed for the Planned Residential Development approved by the Planning and Zoning Commission in order to commence work on the project. Pursuant to Section 410-26, substantial construction shall commence within one year of the date of the letter to proceed. The letter to proceed shall expire April 20, 2021.

The request from Ms. Onoffrey, property owner of 857 Garfield Parkway, for a six-month extension to the letter to proceed for the Planned Residential Development has been withdrawn by Ms. Onoffrey. The letter expires April 20, 2021 and will no longer be a PRD. Ms. Onoffrey is planning to subdivide into two lots.

**Old Business:**

General Review of the Comprehensive Plan continues. The Plan will be made available on Google Docs for everyone to edit and preview. The University of Delaware will be updating the maps.

The next meeting will be held on May 22, 2021 at 9:00am.

**Adjourn:**

Mr. Gaughan made a motion to adjourn the meeting. Ms. Fogash seconded the motion, and it was unanimously approved. The meeting was adjourned at 10:55 a.m.

Respectfully submitted:

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Andrea Brosius, Secretary