

1. 2:00 P.M. Town Council Meeting Briefing Materials Agenda Revised

Documents:

[TOWN COUNCIL MEETING AGENDA REVISED 02-17-2023.PDF](#)

- 1.I. 2:00 PM Town Council Meeting Briefing Materials

Documents:

[FEBRUARY 17, 2023 FINANCIAL REPORT.PDF](#)

[FEBRUARY 17, 2023 HAZARD MITIGATION RESOLUTION.PDF](#)

- 1.II. 2:00 PM Town Council Meeting Briefing Materials

Documents:

[FEBRUARY 17, 2023 TIM SWITZER BICYCLE PEDESTRIAN SAFETY COMMITTEE.PDF](#)

[FEBRUARY 17, 2023 WATER GRANT RESOLUTION.PDF](#)

**TOWN OF BETHANY BEACH
TOWN COUNCIL MEETING**

REVISED

The Bethany Beach Town Council will hold a meeting at 2:00 p.m. on Friday, February 17, 2023 in the Bethany Beach Town Meeting Room, 214 Garfield Parkway, Bethany Beach, DE.

THE MEETING IS OPEN TO THE PUBLIC

The meeting may be viewed on two internet platforms:

The Town's Website at: www.townofbethanybeach.com , click on the Government Tab, then go to the left side of the page and click on Live Video Broadcast

or

Go to our YouTube page at: www.YouTube.com/BethanyBeachGov

I. OPENING OF REGULAR MEETING

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Approval of the Agenda
- D. Approval of minutes of Workshop/Special Meeting held on January 13, 2023 at 3:00 p.m.
- E. Approval of minutes of Workshop/Special Meeting held on January 13, 2023 at 5:00 p.m.
- F. Approval of minutes of Regular Meeting held on January 20, 2023
- G. Approval of minutes of Special Meeting held on January 20, 2023
- H. Approval of minutes of Executive Session held on January 20 2023
- H. Approval of Financial Report
- I. Announcements/Recognition of Visitors and Public Comment

II. REPORTS

- A. Report from the Planning and Zoning Commission (Boswell)
- B. Report from the Non-Residential Design Review Committee (Killmer)
- C. Report from the Audit Committee (Peterson)
- D. Report from the Cultural and Historic Affairs (Olmstead)
- E. Report from the Budget and Finance Committee (Morris)
- F. Report from the Bicycle and Pedestrian Safety Committee (Hinman)
- G. Report from the Town Manager (Graviet)

AGENDA PUBLIC DISCUSSION – Public Comment Regarding Agenda Items will be Heard After Initial Council Discussion and Prior to Any Council Vote Being Taken.

III. OLD BUSINESS

IV. NEW BUSINESS

- A. Discussion, Consideration, and Possible Vote on the Creation of a Continuous and Connected Pedestrian Pathway on Collins Street, Kent Avenue and Wellington Parkway (Graviet)
- B. Discussion, Consideration, and Possible Vote on Sussex County Multi-Jurisdictional All Hazard Mitigation Resolution (Edmonston)
- C. Discussion, Consideration, and Possible Vote on Resolution to Submit a Request for a Drinking Water Matching Planning Grant to the Water Infrastructure Advisory Council for Matching Funds to Finance the North Atlantic Avenue— 4-inch Water Main Elimination (Graviet)
- D. Discussion, Consideration and Possible Vote to add Tim Switzer as a member of the Bicycle and Pedestrian Safety Committee (Hardiman)

ITEMS OF BUSINESS LISTED ON THE AGENDA FOR THIS MEETING MAY BE REFERRED TO THE PLANNING COMMISSION FOR CONSIDERATION. THE AGENDA ITEMS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE ADDITIONAL ITEMS INCLUDING EXECUTIVE SESSIONS OR THE DELETION OF ITEMS INCLUDING EXECUTIVE SESSIONS WHICH ARISE AT THE TIME OF THE MEETING. ADDITIONAL ITEMS MAY BE REFERRED TO THE COUNCIL FROM THE COMMITTEES THAT MEET BETWEEN THE POSTING OF THE AGENDA AND THE COUNCIL MEETING.

Posted: 2/10/2023

Revised and Posted: 2/13/2023

**Town of Bethany Beach
Revenue Report
Fiscal Year 2023
As of January 31, 2023 - Period 10 of FY 2023 (83%)**

	Budget	Received Year to Date	To Date Over (Under) Budget	Year to Date % Collected	Budget	Last Fiscal Year 2022 Jan-22	% Collected
Property Taxes	2,005,000	2,020,544	15,544	100.8%	2,005,000	2,000,884	99.8%
Real Estate Transfer Tax	850,000	887,229	37,229	104.4%	650,000	1,926,992	296.5%
Rental Tax	1,900,000	2,142,826	242,826	112.8%	1,700,000	2,097,050	123.4%
Licenses & Permits/Fees	989,000	1,365,960	376,960	138.1%	823,000	1,139,573	138.5%
Parking Meters, Fines & Permits	2,590,000	2,605,498	15,498	100.6%	2,516,000	2,649,862	105.3%
Police / Traffic Tickets	50,000	45,802	(4,198)	91.6%	65,000	38,397	59.1%
Contributions & Misc	46,000	42,333	(3,667)	92.0%	46,000	52,148	113.4%
Investment Income	20,000	96,059	76,059	480.3%	65,000	12,627	19.4%
Total General Fund	8,450,000	9,206,251	756,251	108.9%	7,870,000	9,917,533	126.0%
Trash fees	1,257,000	1,241,705	(15,295)	98.8%	961,000	971,226	101.1%
Interest & Other	8,000	8,347	347	104.3%	9,000	2,650	29.4%
Sanitation Dept	1,265,000	1,250,052	(14,948)	98.8%	970,000	973,876	100.4%
Water Usage	1,435,000	866,940	(568,060)	60.4%	1,357,000	905,866	66.8%
Other Fees & Interest	36,000	73,807	37,807	205.0%	43,000	56,448	131.3%
Sinking Fund Fees	246,000	245,940	(60)	100.0%	246,000	246,359	100.1%
Impact Fees	75,000	136,665	61,665	182.2%	75,000	143,716	191.6%
Totals Water Dept.	1,792,000	1,323,352	(468,648)	73.9%	1,721,000	1,352,390	78.6%
Grand Total	11,507,000	11,779,655	272,655	102.4%	10,561,000	12,243,799	115.9%

**Town of Bethany Beach
Expenditure Report
Fiscal Year 2023
As of January 31, 2023 - Period 10 of FY 2023 (83%)**

	Operating Costs				Capital & Debt		Grants	
	Approved Budget	Expended Yr to Date	Percent Expended	% Exp Jan-22	Approved Budget*	Expended Yr to Date	Approved Awards	Expended Yr to Date
Administration & Transportation	1,238,000	1,115,557	90.1%	73.5%	-	-	-	-
Police	2,187,000	1,766,383	80.8%	78.6%	40,000	-	260,825	189,627
Parking	744,000	665,526	89.5%	94.7%	-	-	-	-
Alderman Court	39,000	34,028	87.3%	70.0%	-	-	-	-
Beach Patrol	724,000	710,129	98.1%	86.8%	-	-	-	-
Streets & Parks	1,198,000	1,013,213	84.6%	73.4%	465,000	161,090	1,962,961	411,190
Stormwater Management	169,000	118,376	70.1%	76.4%	925,000	128,112	-	-
Beach, Boardwalk & Comfort Station	420,000	438,168	104.3%	81.2%	126,000	97,871	-	-
Building Official	309,000	248,818	80.5%	98.3%	-	-	-	-
Bandstand & Entertainment	316,000	279,277	88.4%	74.3%	-	-	-	-
Historical/Cultural & Parade	60,000	27,689	46.2%	5.6%	-	-	-	-
Total General Fund Expenditures	7,404,000	6,417,165	86.7%	79.2%	1,556,000	387,073	2,223,786	600,817
Sanitation	1,097,000	944,660	86.1%	83.7%	480,000	253,930	-	-
Water Department	1,363,000	1,062,726	78.0%	76.9%	200,000	46,437	-	-
Water Department Debt Service					246,000	240,790	-	-
Total Water Dept Expenditures	1,363,000	1,062,726	78.0%	76.9%	446,000	287,227	-	-
Grand Total	9,864,000	8,424,551	85.4%	79.4%	2,482,000	928,230	2,223,786	600,817

* The Capital Budget includes funds carried forward from FY 2022; \$1,068,000 in the General Fund, \$220,000 in the Sanitation Fund, \$100,000 in the Water Fund and \$123,000 in Grants.

Resolution 2023-1

APPROVAL AND ADOPTION OF RESOLUTION

Sussex County, Delaware All-Hazards Mitigation Plan

WHEREAS, the Town of Bethany Beach is vulnerable to damages from hazard events which pose a threat to public health and safety and could result in property loss and economic hardship.

WHEREAS, a Multi-Jurisdictional All-Hazards Mitigation Plan Update (the Plan) has been developed through the work of the Sussex County Hazard Mitigation Working Group and interested parties within the Town of Bethany Beach.

WHEREAS, the Plan recommends hazard mitigation actions that will protect people and property affected by hazards occurring within the Town of Bethany Beach that will reduce future public, private, community and personal costs of disaster response and recovery; and that will reinforce the Town of Bethany Beach's leadership in emergency preparedness efforts.

WHEREAS, the Disaster Mitigation Act of 2000 (P.L. 106-390) (DMA 2000) and associated Federal regulations published under 44 CFR (Code of Regulations) Part 201 require the Town of Bethany Beach to formally adopt an All-Hazard Mitigation Plan Update subject to the approval of the Federal Emergency Management Agency to be eligible for federal funds for hazard mitigation projects and activities.

WHEREAS, public meetings were held to receive comment on the Plan as required by DMA 2000.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Bethany Beach that the Sussex County Multi-Jurisdictional *Hazard Mitigation Plan*, as approved by the Delaware Emergency Management Agency and the Federal Emergency Management Agency is hereby adopted as an official plan of the Town of Bethany Beach.

ADOPTED on this _____ day of _____, A.D., 2023.

Rosemary Hardiman
Mayor of Bethany beach

Discussion, Consideration and Possible Vote to add Tim Switzer as a member of the Bicycle and Pedestrian Safety Committee.

Background:

I have been coming to Bethany for over 40 years and have been a homeowner since 2006. We brought our kids here when they were small, they continue to come here as young adults and now we have grandchildren. I walk a lot in Bethany, I run a lot in Bethany and I bike a lot in Bethany. My biking is both casual "beach cruiser around town" biking as well as more serious road bike riding. I have done the Seagull Century 100 mile ride twice and have done the 100 miler "Bike to the Beach" from DC the last couple of years.....and numerous Beach to Bay rides. Even now that they are adults, I constantly drive home the point to our kids about safety when walking and riding bikes around Bethany, and to expect the unexpected. Too many people do not follow the rules of the road in Bethany (walk / run on the left facing traffic and bike on the right with traffic). And pedestrians, bike riders and drivers of cars don't pay attention and quite simply do stupid stuff. I cringe at some of the "almost accidents" I am constantly seeing around town. Heightened awareness and education, on a constant and repeated basis, needs to be a key part of the Biking and Pedestrian Safety Committee and I would love to help.

Tim Switzer
571-732-7089 (mobile)
Tim.m.switzer@gmail.com
308 Wellington Parkway—Bethany Beach address

Mailing address:
419 East Columbia St.
Falls Church, VA 22046

**TOWN OF BETHANY BEACH
DELAWARE**

RESOLUTION NO. 2023-2

**RESOLUTION TO SUBMIT A REQUEST FOR A DRINKING WATER MATCHING
PLANNING GRANT TO THE WATER INFRASTRUCTURE ADVISORY COUNCIL
FOR MATCHING FUNDS TO FINANCE THE NORTH ATLANTIC AVENUE – 4-INCH
WATER MAIN ELIMINATION**

WHEREAS, the Town of Bethany Beach Council has made the maintenance and improvement of existing infrastructure a stated priority of the Town; and

WHEREAS, reducing the total linear feet of water main within the Town of Bethany Beach’s potable water system will reduce long term capital, and maintenance expenditures; and

WHEREAS, the Town Council has continually encouraged Town staff to leverage existing Town funds with additional grant funding to maximize the use of Town’s dollars of which there are \$50,000 available in the 2023 Water Operating Expense Budget; and

WHEREAS, the Water Infrastructure Advisory Council offers grants to assist in financing wastewater planning that recognize and are consistent with the Town’s Comprehensive Plan and the goals of *Shaping Delaware’s Future*.

NOW, THEREFORE, BE IT RESOLVED THAT the Council of the Town of Bethany Beach, Delaware hereby directs the Water Department to submit a Wastewater Planning Area Grant application to the Water Infrastructure Advisory Council for up to \$50,000 in matching funds to assist in funding the North Atlantic Avenue – 4-Inch Water Main Elimination Project.

RESOLVED at a Regular Meeting of Council on _____, 2023.

VOTE: ___ to ___.

Attest:

Town Secretary

Mayor