

Contract/Proposal between Town and Davis, Bowen, & Friedel, Inc. for Design Development, Construction Documents, and Bid Phase Services for renovations to the existing Town Comfort Station.

Purpose of Project and Project Background: Background or Party with Whom the Town would sign the Contract: In order to add additional stalls in the men's and women's rooms of the Comfort Station, it will be necessary to expand the exterior of the building as well as reconfigure the interior. In addition to the increased capacity, an overall update to the interior of the building is badly needed, including the MEP (mechanical, electrical, and plumbing systems).

DBF was recommended for the project by John Henrickson, a local architect which we have used on previous projects. Unfortunately, John felt like this project was a bit more than he could handle. The Town has worked with DBF in the past and feel that they will be a good fit for our project. Mike Wigley, President of DBF, has been very helpful and responsive to date.

Time frame to Complete Contract: Work: Work should begin October 1<sup>st</sup> 2019 and take approximately 6 months.

Source of Funding: Capital Outlay, Land and Building 30.550.7001

Alternatives Considered: N/A

# Requisition for FY 2020 Budget.

## Town of Bethany Beach Purchase Order of \$10,000

Date of Request: 2/26/19

Vendor Name: Davis, Bowen, & Friedel, Inc.

Address: Davis, Bowen, & Friedel, Inc.

601. E. Main Street

Suite 100

Salisbury, M.D., 21804

Phone: 1-410-543-9091

### Description of Purchase:

Architectural Services for Comfort Station  
Renovations and Additions

Total Cost: \$33,600

Account Coding: 30.550.7001

Other Bidders: \_\_\_\_\_ Amount

N/A.

Reason for selecting this vendor: Recommendation, as well as  
past and present experience with DBF

Contract #: 2019-11

Approved by Council: \_\_\_\_\_