

**Town of Bethany Beach**  
**Planning and Zoning Commission Meeting**  
**February 20, 2021**

The Bethany Beach Planning and Zoning Commission held a meeting on Saturday, February 20th, 2021 at 9:00 am in the Town Meeting Room.

Present: Mike Boswell, John Gaughan, Diane Fogash, Lew Killmer, Scott Edmonston, Kathy Shorter and Susan Frederick (Building Inspector)

Also present: John Apple, Assistant Town Manager; Molly Daisey, Administrative Assistant and Andrea Brosius, Secretary.

Mr. Boswell called the meeting to order at 9:00 am.

**Approval of the Agenda**

Mr. Gaughan made a motion to approve the agenda. Seconded by Mr. Killmer, the motion was unanimously approved.

**Discussion/Approval of the Planning and Zoning Commission Minutes of November 21, 2020**

Mr. Boswell made a motion to approve the minutes. The motion was seconded by Mr. Gaughan and unanimously approved.

**Announcements/Comments/Updates**

The Non-Residential Design Review Committee did not meet, so there was no update. Mr. Killmer made the Commission aware of the Town Council Protocol Manual changes. The change was to make the manual easier to read and understand. There was an amendment to ordinance 425-16 regarding fences. Lee Bunting has been appointed to the Charter and Ordinance Review Committee. Approved appointment of Alderman Court Judge Charles McMullen.

**New Business:**

**Old Business:**

**General Review of the Comprehensive Plan**

Mr. Killmer would like any recommendations on the revision of the Comprehensive Plan, and a group consensus for a 10-year plan no later than September.

The Commission reviewed and discussed changes to the Comprehensive Plan. Updates will be made to the major goals, as well as updating Elected Officials. Dates throughout the plan will also be modified wherever need be. A positive spin with an ongoing effort will be added to the affordable housing section. There will be updated numbers, percentages, goals and standards to specific sections that the committee had discussed. The stormwater section will be updated and modified as well. The definition of **TMDL- Total Maximum Daily Loads** will be expanded. Completed and ongoing going projects we be included in the revised Comprehensive Plan. A new Transportation subsection will be made and will include parking, possible solutions to parking and will then be evaluated to determine if they are short-, or long-term goals. Modifications to the Community visions and goals were discussed and appropriate changes to the timelines will be made as well.

**Adjourn:**

Mr. Gaughan made a motion to adjourn the meeting. Ms. Fogash seconded the motion, and it was unanimously approved. The meeting was adjourned at 11:31a.m. The next Planning and Zoning Commission meeting is Saturday, March 20, 2021 at 9:00 a.m.

Respectfully submitted:

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Andrea Brosius, Secretary