



## **Town of Bethany Beach**

### **FY 2013 Budget**

**Approved March 16, 2012**

**Town of Bethany Beach  
FY 2013 Budget  
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## **Town of Bethany Beach FY 2013 Budget Overview**

### **Budgetary Process**

The budget is prepared by the Town Manager in conjunction with the Finance Director and Department Managers. Department requests are discussed with an emphasis on minimizing waste while ensuring that employees have the tools needed to meet operational needs. The town-wide budget is compiled into a draft budget and submitted to the Budget and Finance Committee for review.

The purpose of the Budget and Finance Committee is to provide assistance and guidance to the Town Manager and staff leading to the development, drafting and review of the Town's annual budget, both short-term and long-term. The committee reviews the proposed budget and schedule of fees, conducts mid-year reviews comparing the budget to actual results and makes recommendations regarding budget adjustments. The Town's Fund Balance Policy gives direction to the Budget Committee regarding the appropriate level of Operating, Capital Replacement and specific reserves in each fund. The Budget Committee holds meetings, which are open to the public, generally in the months of January, February, March, July and October to accomplish these tasks.

The budget is presented to the Town Council in March. The Town Council reviews the budget and holds a public hearing to allow the public to provide input. The Council then votes to approve the budget or request specific changes. This vote usually occurs at the March Town Council meeting. Fiscal year 2013 runs from April 1, 2012 to March 31, 2013.

### **Budget Segments**

The General Fund is the largest segment of the Town's budget and encompasses all Town services except for the Sanitation and Water Departments. The three main funding sources are property taxes, rental taxes and parking. The largest portion of funds goes to Public Safety which includes the Police Department and Beach Patrol (lifeguards). The second largest portion of funds goes to Public Works that includes Streets & Parks, Stormwater and maintenance of the Beach, Boardwalk and Comfort Station.

The Sanitation Department is a stand-alone Enterprise Fund. This means that it is a self-supporting department so that sanitation fees are used only for sanitation related expenses. The Sanitation Department's main operational costs are for personnel and for disposal fees charged by the Delaware Solid Waste Authority. Reserves are maintained for the replacement of trash trucks.

The Water Department is also a stand alone Enterprise Fund. The operational and capital needs of the town water system are funded entirely through water specific revenue. Water services are priced with a goal of fully funding the current and future water service needs of the town. The Water Department's main operational cost is personnel followed by the chemicals needed to treat the water and then the electricity needed to run the equipment.

The Water Department Debt Service Fund is funded through a Sinking Fund Fee. This fee is charged to all properties based on front footage. Monies raised from this fee are restricted to use for repayment of the principal and interest of Water Department debt.

**Town of Bethany Beach**  
**FY 2013 Budget**

**General Fund**

Projected cash, receivables & investments at start of FY 2013	4,300,000
FY 2013 Revenue Budget	5,266,000
<u>Total Available Funding</u>	<u>9,566,000</u>
FY 2013 Operating Budget	4,533,000
FY 2013 Capital Budget	598,000
FY 2013 Debt Service Budget	316,000
Capital projects remaining & budgeted in prior fiscal years	50,000
Committed for unfunded contingencies	100,000
Committed for post-employment health care benefit	52,000
Committed for Cultural and Historic Committee	40,000
Committed for Capital Replacements - recommended range \$2,780,000 to \$5,278,000	3,197,000
Operating Reserve - recommended range of 15% to 30% of the Operating Budget	680,000
<u>Total Allocation of Projected Funds</u>	<u>9,566,000</u>

**Sanitation Department**

Projected cash, receivables & investments at start of FY 2013	900,000
FY 2013 Revenue Budget	746,000
<u>Total Available Funding</u>	<u>1,646,000</u>
FY 2013 Operating Budget	761,000
FY 2013 Capital Budget	50,000
Capital projects remaining & budgeted in prior fiscal years	170,000
Committed for Capital Replacements - recommended range \$362,000 to \$723,000	551,000
Operating Reserve - recommended range of 15% to 30% of the Operating Budget	114,000
<u>Total Allocation of Projected Funds</u>	<u>1,646,000</u>

**Water Department Operating & Capital**

Projected cash, receivables & investments at start of FY 2013	2,050,000
FY 2013 Operating Revenue Budget	1,067,000
FY 2013 Impact Fee Revenue Budget	75,000
<u>Total Available Funding</u>	<u>3,192,000</u>
FY 2013 Operating Budget	864,000
FY 2013 Capital Budget	345,000
Capital projects remaining & budgeted in prior fiscal years	-
Committed for post-employment health care benefit	132,000
Committed for Capital Replacements - recommended range \$599,000 to \$1,445,000	621,000
Committed for Water Storage (increased from \$1,000,000 in the FY 2012 budget)	1,100,000
Operating Reserve - recommended range of 15% to 30% of the Operating Budget	130,000
<u>Total Allocation of Projected Funds</u>	<u>3,192,000</u>

**Water Department Debt Service**

Projected cash, receivables & investments at start of FY 2013	40,000
FY 2013 Sinking Fund Revenue Budget	245,000
<u>Total Available Funding</u>	<u>285,000</u>
FY 2013 Debt Service Budget	265,000
Funds reserved for future Debt Service payments	20,000
<u>Total Allocation of Projected Funds</u>	<u>285,000</u>

**Town of Bethany Beach**  
**FY 2013 Revenue Budget**

<b>General Fund</b>	<b>FY 2010 Actual Revenue</b>	<b>FY 2011 Actual Revenue</b>	<b>FY 2012 Approved Budget</b>	<b>FY 2012 Revenue thru 2/29</b>	<b>FY 2013 Approved Budget</b>
Property Taxes:					
Property Taxes	1,592,331	1,607,122	1,610,000	1,618,961	1,669,000
Penalties	3,623	3,366	3,000	3,363	3,000
	1,595,954	1,610,488	1,613,000	1,622,324	1,672,000
Real Estate Transfer Taxes	654,646	816,463	500,000	435,872	450,000
Rental Real Estate Taxes	892,977	940,288	940,000	981,390	960,000
Licenses, Permits & Fees:					
Concession Fees	56,482	56,480	56,000	56,483	56,000
Mercantile Licenses	158,665	159,965	160,000	164,570	160,000
Franchise Fees	77,714	81,786	82,000	86,535	87,000
Building Permits	273,360	298,741	200,000	251,321	200,000
Shuttle Permits	30,000	33,000	33,000	30,000	33,000
Trolley Fees	9,830	9,205	10,000	8,918	10,000
Trolley Advertising	1,500	-	-	1,500	-
Variance/Public Hearing Fees	2,250	1,575	1,000	3,075	1,000
	609,801	640,752	542,000	602,402	547,000
Parking:					
Parking Permits - Annual	99,050	66,100	66,000	70,360	98,000
Parking Permits - Daily/Weekly	37,831	32,662	32,000	21,538	22,000
Parking Pay Stations & Meters	837,781	890,700	960,000	1,009,783	1,055,000
Parking Fines	400,735	362,473	324,000	233,544	280,000
	1,375,397	1,351,935	1,382,000	1,335,225	1,455,000
Police:					
Police Department Misc. Revenue	6,665	8,298	5,000	6,444	5,000
Traffic Fines - Alderman Court	79,117	80,190	85,000	81,196	85,000
Traffic Fines - State Court	16,104	14,296	16,000	14,059	16,000
	101,886	102,784	106,000	101,699	106,000
Contributions & Misc:					
Grass Fees	450	650	1,000	400	1,000
Junior Lifeguard Program Revenue	5,680	6,360	6,000	6,200	6,000
Contributions Private Source	1,820	1,700	3,000	1,500	3,000
Contributions for Cultural & Historic Affairs	13,788	15,460	14,000	-	14,000
Chamber of Commerce Revenue	1,995	-	-	-	-
Miscellaneous Revenues	350	667	2,000	675	2,000
Returned Check Fees	140	105	-	35	-
Insurance Proceeds	5,432	-	-	-	-
Proceeds from Sale of Fixed Assets	775	4,000	-	2,700	-
Contributed/Seized Assets	1,050	-	-	-	-
	31,480	28,942	26,000	11,510	26,000
Interest Income:					
Interest Income	79,321	53,250	60,000	32,175	50,000
	79,321	53,250	60,000	32,175	50,000
<b>General Fund Revenue Total</b>	<b>5,341,462</b>	<b>5,544,902</b>	<b>5,169,000</b>	<b>5,122,597</b>	<b>5,266,000</b>
			Change from prior year budget	97,000	1.9%

**Town of Bethany Beach**  
**FY 2013 Revenue Budget**

	FY 2010 Actual Revenue	FY 2011 Actual Revenue	FY 2012 Approved Budget	FY 2012 Revenue thru 2/29	FY 2013 Approved Budget
<b>Sanitation Department</b>					
Sanitation Fees:					
Refuse Fees	580,603	653,363	730,000	728,890	734,000
Penalties	1,461	1,381	2,000	1,830	2,000
Refuse Fees - Special	930	840	1,000	660	1,000
Recycling fees	-	18,674	-	-	-
Interest	20,433	12,050	13,000	6,983	9,000
<b>Sanitation Revenue Total</b>	<b>603,427</b>	<b>686,308</b>	<b>746,000</b>	<b>738,363</b>	<b>746,000</b>
		Change from prior year budget		-	0.0%
<b>Water Department Operating Revenue</b>					
Water Usage:					
Water Usage - In Town	703,879	749,592	711,000	464,701	722,000
Water Usage - Salt Pond	198,172	236,220	224,000	144,335	219,000
Water Usage - Savannah's Landing	64,071	70,766	66,000	38,268	65,000
Water Usage - Other	21,181	23,288	20,000	14,410	22,000
Penalties	3,651	4,040	3,000	3,966	3,000
	990,954	1,083,906	1,024,000	665,680	1,031,000
Other Fees & Interest:					
Miscellaneous Revenues	2,631	1,243	1,000	925	1,000
Interest Income	30,083	16,258	18,000	9,794	11,000
Tap Ins	3,300	6,900	3,000	4,700	3,000
Meter Reimbursements	13,939	14,784	10,000	15,338	10,000
Cut Off Fees	10,510	8,601	10,000	8,175	10,000
Inspection Fees	740	735	1,000	560	1,000
Delinquent On/Off Charges	1,122	825	-	250	-
Returned Check fee	105	35	-	144	-
	62,430	49,381	43,000	39,886	36,000
<b>Water Operating Revenue Total</b>	<b>1,053,384</b>	<b>1,133,287</b>	<b>1,067,000</b>	<b>705,566</b>	<b>1,067,000</b>
		Change from prior year budget		-	0.0%
<b>Water Department Capital Revenue</b>					
Impact Fees:					
Impact Fees - Town	221,684	82,778	65,000	56,949	65,000
Impact Fees - Salt Pond	-	5,250	5,000	-	5,000
Impact Fees - Savannah's Landing	-	-	5,000	-	5,000
<b>Water Impact Fee Revenue Total</b>	<b>221,684</b>	<b>88,028</b>	<b>75,000</b>	<b>56,949</b>	<b>75,000</b>
		Change from prior year budget		-	0.0%
<b>Water Debt Service Revenue</b>					
Sinking Fund Fees:					
Sinking Fund - Town	188,920	188,736	189,000	188,704	189,000
Sinking Fund - Salt Pond	39,629	40,503	39,000	40,414	39,000
Sinking Fund - Savannah's Landing	13,478	13,478	14,000	13,478	14,000
Sinking Fund - Other	3,467	3,467	3,000	3,467	3,000
<b>Water Debt Service Revenue Total</b>	<b>245,494</b>	<b>246,184</b>	<b>245,000</b>	<b>246,063</b>	<b>245,000</b>
		Change from prior year budget		-	0.0%

**Town of Bethany Beach  
FY 2013 Operating Budget**

	<b>FY 2010 Actual Expended</b>	<b>FY 2011 Actual Expended</b>	<b>FY 2012 Approved Budget</b>	<b>FY 2012 Expended thru 2/29</b>	<b>FY 2013 Approved Budget</b>	<b>Change from Prior Year</b>
<b>General Fund</b>						
Administration & Trolley	806,922	890,351	915,000	864,529	898,000	(17,000) -1.9%
Public Safety:						
Police	1,126,134	1,137,722	1,210,000	1,031,646	1,316,000	106,000 8.8%
Parking	281,359	323,489	414,000	419,907	431,000	17,000 4.1%
Alderman Court	54,993	47,670	59,000	40,429	60,000	1,000 1.7%
Beach Patrol	402,230	408,443	420,000	385,082	448,000	28,000 6.7%
	1,864,716	1,917,324	2,103,000	1,877,064	2,255,000	152,000 7.2%
Public Works:						
Streets and Parks	556,729	592,515	652,000	599,602	667,000	15,000 2.3%
Stormwater Management	120,719	143,479	188,000	89,806	134,000	(54,000) -28.7%
Beach, Boardwalk, & Comfort St.	207,829	218,763	221,000	207,452	234,000	13,000 5.9%
	885,277	954,757	1,061,000	896,860	1,035,000	(26,000) -2.5%
Building Official	200,254	183,561	199,000	180,529	202,000	3,000 1.5%
Bandstand & Entertainment	95,057	109,218	118,000	97,500	123,000	5,000 4.2%
Historical / Cultural	10,361	3,694	20,000	4,213	20,000	- 0.0%
Total General Fund Operating Costs	3,862,587	4,058,905	4,416,000	3,920,695	4,533,000	117,000 2.6%
	Change from prior year budget			117,000	2.6%	
<b>Sanitation Fund</b>						
	483,283	542,931	804,000	605,764	761,000	(43,000) -5.3%
	Change from prior year budget			(43,000)	-5.3%	
<b>Water Fund</b>						
	731,126	776,956	847,000	688,451	864,000	17,000 2.0%
	Change from prior year budget			17,000	2.0%	
<b>Town-Wide</b>						
	5,076,996	5,378,792	6,067,000	5,214,910	6,158,000	91,000 1.5%
	Change from prior year budget			91,000	1.5%	

**Town of Bethany Beach**  
**FY 2013 Operating Budget by Expenditure Type**

	Personnel	Supplies	Contract Services	Operations	Minor Capital	Total
<b>General Fund</b>						
Administration	427,000	31,000	353,000	66,000	21,000	898,000
Public Safety:						
Police	1,073,000	79,000	120,000	30,000	14,000	1,316,000
Parking	232,000	11,000	169,000	3,000	16,000	431,000
Alderman Court	58,000	2,000	-	-	-	60,000
Beach Patrol	387,000	23,000	10,000	21,000	7,000	448,000
Public Works:						
Streets and Alleys	304,000	92,000	220,000	2,000	49,000	667,000
Stormwater Management	50,000	25,000	52,000	2,000	5,000	134,000
Beach, Boardwalk, & Comfort Stations	123,000	33,000	67,000	1,000	10,000	234,000
Building Official	175,000	7,000	13,000	3,000	4,000	202,000
Bandstand & Entertainment	27,000	3,000	88,000	-	5,000	123,000
Historical / Cultural	-	-	-	20,000	-	20,000
<b>General Fund Total</b>	<b>2,856,000</b> 63%	<b>306,000</b> 7%	<b>1,092,000</b> 24%	<b>148,000</b> 3%	<b>131,000</b> 3%	<b>4,533,000</b>
<b>Sanitation Fund</b>	<b>383,000</b> 51%	<b>57,000</b> 7%	<b>256,000</b> 34%	<b>3,000</b> 0%	<b>62,000</b> 8%	<b>761,000</b>
<b>Water Fund</b>	<b>447,000</b> 52%	<b>116,000</b> 13%	<b>292,000</b> 34%	<b>4,000</b> 0%	<b>5,000</b> 1%	<b>864,000</b>
<b>Total Townwide</b>	<b>3,686,000</b> 59%	<b>479,000</b> 8%	<b>1,640,000</b> 27%	<b>155,000</b> 3%	<b>198,000</b> 3%	<b>6,158,000</b>

**Town of Bethany Beach**  
**FY 2013 Capital and Debt Service Budget Summary**

	FY 2012 Current Budget	FY 2012 Expended thru 2/29	FY 2012 Carryover to FY 2013	FY 2013 Approved Budget
<b>General Fund</b>				
Administration & Trolley	55,000	34,273	-	-
Police	-	-	-	15,000
Parking	104,000	108,431	-	33,000
Beach Patrol	-	-	-	-
Streets and Parks	1,039,000	818,990	50,000	220,000
Stormwater Management	125,000	60,745	-	-
Beach, Boardwalk, & Comfort St.	288,000	283,373	-	330,000
Building Official	-	-	-	-
Historical/Cultural	-	-	-	-
<b>General Fund Capital</b>	<b>1,611,000</b>	<b>1,305,812</b>	<b>50,000</b>	<b>598,000</b>
<b>General Fund Debt Service</b>	<b>358,000</b>	<b>321,039</b>	<b>-</b>	<b>316,000</b>
<b>Sanitation Fund Capital</b>	<b>195,000</b>	<b>-</b>	<b>170,000</b>	<b>50,000</b>
<b>Water Fund Capital</b>	<b>267,000</b>	<b>71,795</b>	<b>-</b>	<b>345,000</b>
<b>Water Fund Debt Service</b>	<b>265,000</b>	<b>243,866</b>	<b>-</b>	<b>265,000</b>

**Town of Bethany Beach**  
**FY 2013 Capital and Debt Service Budget Detail**

		FY 2012 Carryover to FY 2013	FY 2013 Approved Budget	FY 2013 Total Funding
<b>General Fund</b>				
Vehicles	Replacement of an all-terrain vehicle	-	15,000	15,000
Police Total			<b>15,000</b>	<b>15,000</b>
<b>Parking Total</b>				
Machinery & Equipment	Three additional Pay Stations for the west side of North Pennsylvania Ave.	-	33,000	33,000
Streets	Road and alley work not covered by the Municipal Street Aid grant	-	<b>33,000</b>	<b>33,000</b>
Parks & Improvements	Fitness Path	50,000	-	50,000
Parks & Improvements	Replacement of three welcome signs	-	20,000	20,000
<b>Streets and Parks Total</b>		<b>50,000</b>	<b>220,000</b>	<b>270,000</b>
Beach/Boardwalk Repairs	Replacement of boards and repairs to the boardwalk and beach access	-	250,000	250,000
Machinery & Equipment	Replacement of foot washing & shower stations	-	20,000	20,000
Machinery & Equipment	Replacement of lighting on boardwalk	-	30,000	30,000
Buildings	Guard House renovations	-	30,000	30,000
Beach, Boardwalk, & Comfort Station Total		-	<b>330,000</b>	<b>330,000</b>
<b>Total General Fund Capital Budget</b>		<b>50,000</b>	<b>598,000</b>	<b>648,000</b>
Debt Service - Notes Payable	Debt incurred to end post employment health care benefits.	-	82,000	82,000
Debt Service - Retirement program	Debt for conversion of retirement program to the State's plan	-	180,000	180,000
Debt Service - Notes Payable	Pay Station payment plan	-	54,000	54,000
<b>Total General Fund Debt Service Budget</b>		<b>-</b>	<b>316,000</b>	<b>316,000</b>
<b>Sanitation Fund</b>				
Vehicles & Equipment	Replacement of work truck	-	35,000	35,000
Vehicles & Equipment	Replacement of a rear loading trash truck	170,000	15,000	185,000
<b>Sanitation Total</b>		<b>170,000</b>	<b>50,000</b>	<b>220,000</b>
<b>Water Fund</b>				
Vehicles	Replacement of a work truck	-	35,000	35,000
Machinery & Equipment	Replacement of equipment as needed	-	50,000	50,000
Capital Imp to Water Systems	Standpipe annual maintenance, Water Storage engineering and replacement of fire hydrants	-	160,000	160,000
Capital Imp to Water Systems	Distribution system repair work as needed	-	100,000	100,000
<b>Total Water Department Capital Budget</b>		<b>-</b>	<b>345,000</b>	<b>345,000</b>
Debt Service	Bond on Water Plant originally issued 1989, refinanced in 1994. Ends October 2014	-	265,000	265,000
<b>Total Water Department Debt Service Budget</b>		<b>-</b>	<b>265,000</b>	<b>265,000</b>

**Town of Bethany Beach  
FY 2013 Special Funds (Grants) Budget**

	FY 2012 Total Budget	FY 2012 Actual Awarded	FY 2012 Expended thru 2/29	FY 2012 Total Remaining	FY 2013 Approved Budget
Municipal Street Aid Street Repair (MSA)	87,000	109,300	109,300	-	87,000
Energy Grants	-	234,357	157,146	77,211	-
Universal Recycling Grant	-	250,377	250,377	-	-
Police Retirement Plan	40,000	40,853	38,007	2,846	41,000
Criminal Justice Council (CJC)	-	-	-	-	-
Office of Highway Safety (OHS)	5,000	8,760	8,760	-	5,000
Sussex County Police Vehicle	-	27,500	25,216	2,284	25,000
State Aid to Local Law Enforcement (SALLE)	5,000	8,072	3,389	4,683	5,000
Emergency Illegal Drug Enforcement (EIDE)	5,000	7,457	3,580	3,877	5,000
Special Law Enforcement Assistance Funds (SLEAF)	-	25,385	25,385	-	-
Tobacco Prevention Grant	-	10,000	10,000	-	-
<b>Total Grant Budget</b>	<b>142,000</b>	<b>722,061</b>	<b>631,160</b>	<b>90,901</b>	<b>168,000</b>

**Town of Bethany Beach**  
**Fiscal Year 2013 Schedule of Fees**

**ADMINISTRATIVE FEES:**

(ALL FEES SHOULD BE PREPAID AT TIME OF ORDER)

Copy of Town Code	100.00
Copy Zoning Code	25.00
Copy of Subdivision Code	25.00
Copy of Town Charter	25.00
Copy of Comprehensive Development Plan	25.00
Copy of Town Map (Full Size)	10.00
Copy of Town Map (Reduced Size)	1.00
Copy of Water Line Specifications	10.00
Copy of Street Specifications	10.00
Annual Subscription Fee for Entire Code	50.00
Annual Subscription Fee for Zoning Code	25.00
Annual Subscription Fee for Subdivision Code	10.00
Address Labels (Tax List)	150.00
Tax list on disc or email	50.00
Labels - Voter's Registration Listing (Candidates Only)	25.00
Tax List	100.00
Photocopies (Per Page, Per Side)	1.00
Fax Service (1 to 3 Pages)	5.00
Return Check Fee	35.00

**APPLICATIONS TO TOWN COUNCIL:**

Application for Rezoning	250.00
Request for Zoning Code Amendment	300.00

**APPLICATIONS TO PLANNING COMMISSION:**

Application for Land Combining	175.00
Application for Land Partitioning	175.00
Application for Minor Subdivision	700.00
Application for Major Subdivision	1,200.00

**APPLICATION FOR BOARD OF ADJUSTMENTS:**

Application for Home Occupation	50.00
Basic Application to the Board	525.00
Application requiring Town Solicitor review	1,200.00
Application requiring Town Solicitor and court stenographer	2,000.00

**BUILDING PERMITS:**

Building Impact Fee - Based on actual construction costs, but in an amount not less than the cost computed by the International Code Council's square foot construction cost standard (R-3 VB), if applicable. Charged on all commercial and residential primary buildings, accessory buildings, and improvements to an existing open deck, screen porch, accessory building or patio by adding walls and/or roof to become enclosed living space	3%
Fee for renovations and retrofits is based on actual construction costs, but in an amount not less than the cost computed by the ICC's square foot construction cost standard (R-3 VB) if applicable.	
Building an Open Deck, Patio - Gross floor area of attached or unattached open deck with area open to sky	0.50/sq foot
Repairs	
\$30.00 for 1st \$1,000 or fraction thereof	30.00
\$10.00 per additional \$1,000 of value or fraction thereof	10.00
All Other Permits	
Relocation of dwelling unit	100.00
Demolition of any building or structure	50.00
Fence, permanent subdivision sign, driveway and sidewalk	50.00
Private swimming pool permit	30.00

**Town of Bethany Beach  
Fiscal Year 2013 Schedule of Fees**

Public swimming pool permit	60.00
Bulkheads, docks, and ramps, installation of new or removal of existing to replace with new	50.00
GCL Heath Exchange Well System	50.00
Signs	0.50/sq foot
Minimum Permit Fee	30.00

**MERCANTILE LICENSE FEES:**

Business License (may purchase up to 3 years for \$180 per year)	180.00
Administrative fee for failure to obtain a license by the renewal due date.	100.00
Rental License, Commercial or Residential. Residential license will not be issued without notarized safety certificate	50.00
Administrative fee for failure to obtain a license by the renewal due date.	50.00
Rental tax on gross rental receipts on Commercial and Residential rentals	6%
Rental tax on gross rental receipts on rentals subject to State Accommodations Tax	3%

**OTHER FEES:**

Shuttle Bus Permit (shuttle with seating capacity of 11 or more)	6,000.00
Shuttle Bus Permit (shuttle with seating capacity of 10 or less)	3,000.00
Shuttle Rider Fee	0.25
Special Events Permit	25.00
Backhoe and Operator (minimum charge per hour)	80.00
Permit for Portable on Demand Storage Unit (POD) or similar temporary storage, personal use	25.00
Permit or permit renewal for Portable on Demand Storage Unit (POD) or similar temporary storage, construction	50.00

**POLICE DEPARTMENT:**

Document Fee	18.50
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**PARKING DEPARTMENT:**

Parking meter rate per hour	1.50
Pay Station fee. Charged per transaction at a parking pay station. Waived for cash payment.	0.25 **
Booting of vehicle for non-payment of parking fines	45.00

**PARKING PERMITS:**

**RESIDENTIAL PROPERTY OWNERS**

1st Permit	N/C
2nd Permit (No more than 2 permits will be issued per property)	35.00 *
Replacement Permits	50.00

**C-1 BUSINESS LICENSE HOLDER**

Each Permit	50.00 *
Parking Meter Permits - Gold - In Town business owners only, excludes 2 hour meters. (Limit 2)	350.00
Parking Meter Permits - Platinum - In Town business owners only, any meter. (Limit 1)	1,000.00

**VISITOR PERMITS**

1-day	20.00
3-day	59.00
7-day	137.00

**PROPERTY MAINTENANCE:**

Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot)	First Offense	200.00
Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot)	Second Offense	400.00
Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot)	Additional Offenses	600.00

**Town of Bethany Beach  
Fiscal Year 2013 Schedule of Fees**

**REAL PROPERTY TRANSFER TAX:**

1.5% of Gross Sales Price

**TAX RATE :**

Per \$100 of Town of Bethany Beach Assessed Value (100% of Assessed value)

0.170 \*

**TRASH FEES:**

**ANNUAL FEE**

4 yard dumpster	1,530.00
3 yard dumpster	1,290.00
2 yard dumpster	990.00
Commercial: Flat Rate Per Unit	350.00
Residential: Flat Rate Per Unit	250.00
Special Trash or yard waste collection (minimum charge)	40.00

**WATER BOND SINKING FUND**

Per Front Footage	1.07
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**WATER SERVICES:**

In Town Flat Rate per year	125.00
0 - 10,000 gallons used	3.50/1000 gal
10,001 - 40,000 gallons used	4.50/1000 gal
over 40,000 gallons used	5.50/1000 gal
Out of Town - \$5.50/1000 Gallons of Usage, Flat Rate (Connection Charge) \$180/year for 5/8" Meter	5.50/180.00
Check meter accuracy (will be refunded if meter is defective)	35.00
Water turn on or off at meter (during regular Water Department service hours)	25.00
Water turn on or off at meter (after regular Water Department service hours or on holidays)	150.00
Water turn off at meter for non-payment	100.00
Additional fee for restoring water service after regular Water Department service hours or on holidays	150.00
Water Meter	Cost plus 20%
Water Department Inspection Fee	35.00
Install a tap into town water main with installation of lateral and curb stop	700.00 - 1,200.00
Water Impact Fee applicable to new construction and reconstruction	5,250.00
Buildings being demolished and rebuilt that were originally built during or after 1989 will be given a credit of \$1,250 representing the previously charged Water Impact Fee	
Additional fee for renovations and additions to current structures	1.50/sq foot
Sale of water to noncustomers (metered) \$7.50 @ 1000 Gallons - Minimum of fee of \$25.00 (One day advanced notice required)	

**ALDERMAN COURT**

Basic court cost	20.00
Additional fee for appearance before the Alderman for traffic or town ordinance violations (per violation)	20.00
Appearance before the Alderman for parking tickets	10.00
Issuance of capias/bench warrant	15.00
Returned check fee (state mandated)	30.00
Additional fee for deferred payment plan	25.00
Additional fee for probation before judgement agreement, per case	10.00

**AMBULANCE SERVICE FEE**

The Town collects an annual fee for the Bethany Beach Volunteer Fire Department, which performs the ambulance service.

The amount charged is based on the financial history and projections of the ambulance service.

41.00

\* Change in fee amount

\*\* New fee