



Town of Bethany Beach

FY 2016 Budget

Approved March 20, 2015

**Town of Bethany Beach
FY 2016 Budget
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Town of Bethany Beach FY 2016 Budget Overview

Budgetary Process

The budget is prepared by the Town Manager in conjunction with the Finance Director and Department Managers. Department requests are discussed with an emphasis on minimizing waste while ensuring that employees have the tools needed to meet operational needs. The town-wide budget is compiled into a draft budget and submitted to the Budget and Finance Committee for review.

The purpose of the Budget and Finance Committee is to provide assistance and guidance to the Town Manager and staff leading to the development, drafting and review of the Town's annual budget, both short-term and long-term. The committee reviews the proposed budget and schedule of fees, conducts mid-year reviews comparing the budget to actual results and makes recommendations regarding budget adjustments. The Town's Fund Balance Policy gives direction to the Budget Committee regarding the appropriate level of Operating, Capital Replacement and specific reserves in each fund. The Budget Committee holds meetings, which are open to the public, generally in the months of January, February, March, July and October to accomplish these tasks.

The budget is presented to the Town Council in March. The Town Council reviews the budget and holds a public hearing to allow the public to provide input. The Council then votes to approve the budget or request specific changes. This vote usually occurs at the March Town Council meeting. Fiscal year 2016 runs from April 1, 2015 to March 31, 2016.

Budget Segments

The General Fund is the largest segment of the Town's budget and encompasses all Town services except for the Sanitation and Water Departments. The three main funding sources are property taxes, rental taxes and parking. The largest portion of funds goes to Public Safety which includes the Police Department and Beach Patrol (lifeguards). The second largest portion of funds goes to Public Works that includes Streets & Parks, Stormwater and maintenance of the Beach, Boardwalk and Comfort Station.

The Sanitation Department is a stand-alone Enterprise Fund. This means that it is a self-supporting department so that sanitation fees are used only for sanitation related expenses. The Sanitation Department's main operational costs are for personnel and for disposal fees charged by the Delaware Solid Waste Authority. Reserves are maintained for the replacement of trash trucks.

The Water Department is also a stand-alone Enterprise Fund. The operational and capital needs of the town water system are funded entirely through water specific revenue. Water services are priced with a goal of fully funding the current and future water service needs of the town. The Water Department's main operational cost is personnel followed by the chemicals needed to treat the water and then the electricity needed to run the equipment.

The Water Department Debt Service Fund is funded through a Sinking Fund Fee. This fee is charged to all properties based on front footage. Monies raised from this fee are restricted to use for repayment of the principal and interest of Water Department debt.

Town of Bethany Beach FY 2016 Budget

General Fund

Projected cash, receivables & investments at start of FY 2016	6,059,000
FY 2016 Revenue Budget	5,946,000
Total Available Funding	<u>12,005,000</u>
 FY 2016 Operating Budget	 5,252,000
FY 2016 Capital Budget	517,000
Capital projects remaining & budgeted in prior fiscal years	455,000
Committed for unfunded contingencies	100,000
Committed for post-employment health care benefit	52,000
Committed for Cultural and Historic Committee	59,000
Committed for Capital Replacements - recommended range \$3,485,000 to \$6,629,000	4,782,000
Operating Reserve - recommended range of 15% to 30% of the Operating Budget	788,000
Total Allocation of Projected Funds	<u>12,005,000</u>

Sanitation Department

Projected cash, receivables & investments at start of FY 2016	800,000
FY 2016 Revenue Budget	824,000
Total Available Funding	<u>1,624,000</u>
 FY 2016 Operating Budget	 752,000
FY 2016 Capital Budget	-
Capital projects remaining & budgeted in prior fiscal years	-
Committed for Capital Replacements - recommended range \$519,000 to \$1,039,000	759,000
Operating Reserve - recommended range of 15% to 30% of the Operating Budget	113,000
Total Allocation of Projected Funds	<u>1,624,000</u>

Water Department Operating & Capital

Projected cash, receivables & investments at start of FY 2016	1,920,000
FY 2016 Operating Revenue Budget	1,284,000
FY 2016 Impact Fee Revenue Budget	50,000
Total Available Funding	<u>3,254,000</u>
 FY 2016 Operating Budget	 1,016,000
FY 2016 Capital Budget	600,000
Capital projects remaining & budgeted in prior fiscal years	420,000
Committed for post-employment health care benefit	210,000
Committed for Capital Replacements - recommended range \$739,000 to \$1,704,000	856,000
Operating Reserve - recommended range of 15% to 30% of the Operating Budget	152,000
Total Allocation of Projected Funds	<u>3,254,000</u>

Water Department Debt Service

Projected cash, receivables & investments at start of FY 2016	-
FY 2016 Sinking Fund Revenue Budget	246,000
Total Available Funding	<u>246,000</u>
 FY 2016 Debt Service Budget	 246,000
Funds reserved for future Debt Service payments	-
Total Allocation of Projected Funds	<u>246,000</u>

**Town of Bethany Beach
FY 2016 Revenue Budget**

General Fund	FY 2013 Actual Revenue	FY 2014 Actual Revenue	FY 2015 Approved Budget	FY 2015 Revenue thru 2/28	FY 2016 Approved Budget
Property Taxes:					
Property Taxes	1,673,935	1,681,651	1,740,000	1,741,940	1,755,000
Penalties	4,250	3,061	4,000	3,629	4,000
	<u>1,678,185</u>	<u>1,684,712</u>	<u>1,744,000</u>	<u>1,745,569</u>	<u>1,759,000</u>
Real Estate Transfer Taxes	645,691	760,558	550,000	796,056	550,000
Rental Real Estate Taxes	1,014,946	1,045,656	1,050,000	1,039,979	1,117,000
Licenses, Permits & Fees:					
Concession Fees	56,282	56,380	56,000	56,430	62,000
Business Licenses	126,870	129,040	130,000	139,045	135,000
Commercial Rental Licenses	5,750	5,650	6,000	5,600	6,000
Residential Rental Licenses	40,200	39,900	39,000	39,000	39,000
Franchise Fees	88,671	92,124	92,000	94,172	100,000
Building Permits	362,259	480,500	250,000	859,019	250,000
Shuttle Permits	30,000	33,100	33,000	36,100	42,000
Trolley Fees	8,583	9,922	9,000	10,879	11,000
Trolley Advertising	1,500	1,500	2,000	1,500	2,000
Variance/Public Hearing Fees	4,125	875	3,000	525	1,000
	<u>724,240</u>	<u>848,991</u>	<u>620,000</u>	<u>1,242,270</u>	<u>648,000</u>
Parking:					
Parking Permits - Annual	93,000	89,725	92,000	100,430	100,000
Parking Permits - Daily/Weekly	24,397	19,850	23,000	22,844	26,000
Parking Pay Stations & Meters	1,124,954	1,109,737	1,120,000	1,178,566	1,335,000
Parking Fines	244,260	232,150	230,000	229,563	232,000
	<u>1,486,610</u>	<u>1,451,462</u>	<u>1,465,000</u>	<u>1,531,403</u>	<u>1,693,000</u>
Police:					
Police Department Misc. Revenue	12,992	14,680	10,000	10,638	10,000
Traffic Fines - Alderman Court	91,517	84,008	93,000	59,040	80,000
Traffic Fines - State Court	16,861	14,477	17,000	7,990	14,000
	<u>121,369</u>	<u>113,164</u>	<u>120,000</u>	<u>77,668</u>	<u>104,000</u>
Contributions & Misc:					
Grass Fees	1,100	1,000	1,000	770	1,000
Junior Lifeguard Program Revenue	7,080	8,775	9,000	12,355	12,000
Contributions Private Source	3,000	3,730	3,000	4,700	3,000
Contributions for Cultural & Historic Affairs	14,445	16,885	16,000	18,040	17,000
Contributions for Fourth of July Parade	68,228	14,078	13,000	8,938	9,000
Miscellaneous Revenues	500	1,582	3,000	1,877	3,000
Returned Check Fees	70	70	-	70	-
Insurance Proceeds	8,013	-	-	63,112	-
Proceeds from Sale of Fixed Assets	2,250	5,325	-	3,700	-
	<u>104,686</u>	<u>51,445</u>	<u>45,000</u>	<u>113,562</u>	<u>45,000</u>
Interest Income:					
Interest Income	24,351	23,620	25,000	28,753	30,000
	<u>24,351</u>	<u>23,620</u>	<u>25,000</u>	<u>28,753</u>	<u>30,000</u>
General Fund Revenue Total	5,800,079	5,979,609	5,619,000 Change from	6,575,260 327,000	5,946,000 5.8%

**Town of Bethany Beach
FY 2016 Revenue Budget**

	FY 2013 Actual Revenue	FY 2014 Actual Revenue	FY 2015 Approved Budget	FY 2015 Revenue thru 2/28	FY 2016 Approved Budget
Sanitation Department					
Sanitation Fees:					
Refuse Fees	724,873	815,318	816,000	815,638	816,000
Penalties	2,139	1,930	2,000	2,139	2,000
Refuse Fees - Special	485	681	1,000	540	1,000
Interest	4,542	3,645	5,000	4,230	5,000
Sanitation Revenue Total	732,039	821,574	824,000	822,547	824,000
			Change from prior year bud		0.0%
Water Department Operating Revenue					
Water Usage:					
Water Usage - In Town	741,085	717,646	727,000	448,175	875,000
Water Usage - Salt Pond	226,559	207,663	221,000	126,818	265,000
Water Usage - Savannah's Landing	64,087	65,337	61,000	33,323	73,000
Water Usage - Other	25,354	21,582	24,000	17,681	28,000
Penalties	3,676	3,337	4,000	4,311	4,000
	1,060,760	1,015,566	1,037,000	630,308	1,245,000
Other Fees & Interest:					
Miscellaneous Revenues	300	735	1,000	107	1,000
Interest Income	10,838	9,322	11,000	6,762	8,000
Tap Ins	2,600	5,400	3,000	4,335	3,000
Meter Reimbursements	19,022	27,194	15,000	24,658	18,000
Cut Off Fees	7,625	12,402	8,000	7,375	8,000
Inspection Fees	665	1,428	1,000	1,365	1,000
Delinquent On/Off Charges	200	50	-	223	-
Returned Check fee	-	35	-	-	-
	41,251	56,566	39,000	44,825	39,000
Water Operating Revenue Total	1,102,011	1,072,132	1,076,000	675,133	1,284,000
			Change from	208,000	19.3%
Water Impact Fee Capital Revenue	81,240	148,356	50,000	262,550	50,000
			Change from	-	0.0%
Water Debt Service Revenue					
Sinking Fund Fees:					
Sinking Fund - Town	188,578	188,610	189,000	188,638	189,000
Sinking Fund - Salt Pond	40,503	40,556	40,000	40,710	40,000
Sinking Fund - Savannah's Landing	13,478	13,424	14,000	13,478	14,000
Sinking Fund - Other	3,467	3,467	3,000	3,468	3,000
Water Debt Service Revenue Total	246,025	246,057	246,000	246,294	246,000
			Change from	-	0.0%
Town-Wide Revenue	7,961,393	8,267,728	7,815,000	8,581,784	8,350,000
			Change from	535,000	6.8%

Town of Bethany Beach FY 2016 Operating Budget

	FY 2013 Actual Expended	FY 2014 Actual Expended	FY 2015 Approved Budget	FY 2015 Expended thru 2/28	FY 2016 Approved Budget
General Fund					
Administration & Trolley	840,915	912,861	921,000	790,049	968,000
Public Safety:					
Police	1,315,332	1,281,388	1,386,000	1,169,214	1,375,000
Parking	377,525	354,153	422,000	441,018	469,000
Alderman Court	49,878	49,987	53,000	45,167	56,000
Beach Patrol	438,735	443,174	469,000	519,344	580,000
	<u>2,181,470</u>	<u>2,128,701</u>	<u>2,330,000</u>	<u>2,174,743</u>	<u>2,480,000</u>
Public Works:					
Streets and Parks	646,160	709,990	777,000	669,645	819,000
Stormwater Management	108,512	156,176	246,000	120,715	185,000
Beach, Boardwalk, & Comfort St.	279,083	220,171	301,000	281,847	283,000
	<u>1,033,755</u>	<u>1,086,338</u>	<u>1,324,000</u>	<u>1,072,207</u>	<u>1,287,000</u>
Building Official / Code Enforcement	197,541	216,045	207,000	208,327	233,000
Bandstand & Entertainment	142,189	182,089	217,000	215,198	234,000
Cultural, Historic & Parade	8,170	40,550	50,000	36,572	50,000
Total General Fund Operating Costs	4,404,041	4,566,583	5,049,000	4,497,096	5,252,000
					Change from prior year budget 203,000 4.0%
Sanitation Fund	719,751	667,873	740,000	629,327	752,000
					Change from prior year budget 12,000 1.6%
Water Fund	824,003	824,711	934,000	837,266	1,016,000
					Change from prior year budget 82,000 8.8%
Town-Wide	5,947,795	6,059,168	6,723,000	5,963,689	7,020,000
					Change from prior year budget 297,000 4.4%

Town of Bethany Beach
FY 2016 Operating Budget by Expenditure Type

	FTE	Personnel	Supplies	Contract Services	Operations	Minor Capital	Total
General Fund							
Administration	3.90	456,000	31,000	394,000	66,000	21,000	968,000
Public Safety:							
Police	11.20	1,121,000	59,000	135,000	30,000	30,000	1,375,000
Parking	2.70	251,000	7,000	206,000	3,000	2,000	469,000
Alderman Court	0.50	52,000	2,000	1,000	-	1,000	56,000
Beach Patrol	-	505,000	29,000	14,000	24,000	8,000	580,000
Public Works:							
Streets and Alleys	4.75	409,000	95,000	259,000	2,000	54,000	819,000
Stormwater Management	0.50	44,000	35,000	99,000	2,000	5,000	185,000
Beach, Boardwalk, & Comfort St.	0.25	120,000	44,000	83,000	1,000	35,000	283,000
Building Official / Code Enforcement	2.50	207,000	7,000	12,000	3,000	4,000	233,000
Bandstand & Entertainment	1.00	90,000	3,000	136,000	-	5,000	234,000
Cultural / Historic & Parade	-	-	-	-	50,000	-	50,000
General Fund Total	27.30	3,255,000 63%	312,000 6%	1,339,000 25%	181,000 3%	165,000 3%	5,252,000
Sanitation Fund	4.10	393,000 53%	46,000 6%	300,000 40%	3,000 0%	10,000 1%	752,000
Water Fund	4.60	498,000 50%	124,000 12%	385,000 38%	4,000 0%	5,000 0%	1,016,000
Townwide Total	36.00	4,146,000 58%	482,000 7%	2,024,000 29%	188,000 3%	180,000 3%	7,020,000

Town of Bethany Beach
FY 2016 Capital and Debt Service Budget Summary

	FY 2015 Approved Budget	FY 2015 Expended thru 2/28	FY 2015 Carryover to FY 2016	FY 2016 Approved Budget
General Fund				
Administration & Trolley	70,000	-	-	-
Police	-	68,887	-	-
Parking	-	-	-	-
Beach Patrol	-	-	-	-
Streets and Parks	993,000	493,117	455,000	422,000
Stormwater Management	155,000	54,948	-	95,000
Beach, Boardwalk, & Comfort St.	50,000	15,553	-	-
Building Official	-	-	-	-
Bandstand & Entertainment	20,000	14,796	-	-
Cultural / Historic & Parade	-	-	-	-
General Fund Capital	1,288,000	647,301	455,000	517,000
 General Fund Debt Service	 91,000	 90,004	 -	 -
 Sanitation Fund Capital	 170,000	 -	 -	 -
 Water Fund Capital	 709,000	 233,807	 420,000	 600,000
 Water Fund Debt Service	 424,000	 284,692	 -	 246,000

Town of Bethany Beach
FY 2016 Capital and Debt Service Budget Detail

		FY 2015 Carryover to FY 2016	FY 2016 Approved Budget	FY 2016 Total Funding
General Fund				
Streets	Road and alley work not covered by the Municipal Street Aid grant	-	300,000	300,000
Streets	Paving on Hollywood Street	-	100,000	100,000
Land and building	Purchase of property and construction of storage building and workshop	376,000	-	376,000
Parks & Improvements	Large, outdoor holiday tree(s)	-	22,000	22,000
Parks & Improvements	Park development	79,000	-	79,000
Streets and Parks Total		455,000	422,000	877,000
Machinery & Equipment	Replacement of Backhoe purchased in 1999	-	95,000	95,000
Stormwater Total		-	95,000	95,000
Total General Fund Capital Budget		455,000	517,000	972,000
Water Fund				
Machinery & Equipment	Replacement of equipment as needed	-	50,000	50,000
Machinery & Equipment	Construct structure to house mineral tank and store equipment	-	50,000	50,000
Water Systems	Pump Station	420,000	-	420,000
Water Systems	Distribution system repair work as needed	-	50,000	50,000
Water Systems	Replace media in filter gallery	-	350,000	350,000
Water Systems	Water main on S Atlantic Ave	-	100,000	100,000
Total Water Department Capital Budget		420,000	600,000	1,020,000
Debt Service	Water Tower loan repayments.	-	246,000	246,000
Total Water Department Debt Service Budget		-	246,000	246,000

**Town of Bethany Beach
FY 2016 Special Funds (Grants) Budget**

	FY 2015 Total Budget	FY 2015 Actually Awarded	FY 2015 Expended thru 2/28	FY 2015 Total Remaining	FY 2016 Approved Budget
Municipal Street Aid Street Repair (MSA)	87,000	109,056	-	109,056	109,000
Transportation Enhancement (N PA Ave)	-	11,080	11,080	-	-
Police Retirement Plan	45,000	38,120	34,943	3,177	40,000
Office of Highway Safety (OHS)	5,000	9,500	9,500	-	5,000
Criminal Justice Council (CJC)	-	5,000	5,000	-	-
Sussex County Police Vehicle	25,000	35,000	25,000	10,000	25,000
Bulletproof Vest Grant	-	423	423	-	-
State Aid to Local Law Enforcement (SALLE)	5,000	4,863	-	4,863	5,000
Emergency Illegal Drug Enforcement (EIDE)	5,000	7,843	3,889	3,954	5,000
Fund to Combat Violent Crime	15,000	23,186	23,186	-	21,000
Total Grant Budget	187,000	244,070	113,021	131,050	210,000

**Town of Bethany Beach
FY 2016 Schedule of Fees**

ADMINISTRATIVE FEES:

(ALL FEES SHOULD BE PREPAID AT TIME OF ORDER)

Copy of Town Code	100.00
Copy Zoning Code	25.00
Copy of Subdivision Code	25.00
Copy of Town Charter	25.00
Copy of Comprehensive Development Plan	25.00
Copy of Town Map (Full Size)	10.00
Copy of Town Map (Reduced Size)	1.00
Copy of Water Line Specifications	10.00
Copy of Street Specifications	10.00
Annual Subscription Fee for Entire Code	50.00
Annual Subscription Fee for Zoning Code	25.00
Annual Subscription Fee for Subdivision Code	10.00
Property Owner Address printed labels or listing (Tax List)	150.00
Property Owner Address on disc or email (Tax List)	50.00
Property Owner Address printed labels for Candidates only (Voter List)	25.00
Tax List (Other)	100.00
Photocopies (Per Page, Per Side)	1.00
Fax Service (1 to 3 Pages)	5.00
Return Check Fee	35.00

APPLICATIONS TO TOWN COUNCIL:

Application for Rezoning	250.00
Request for Zoning Code Amendment	300.00

APPLICATIONS TO PLANNING COMMISSION:

Application for Land Combining	175.00
Application for Land Partitioning	175.00
PRDs and Minor Residential Subdivisions	\$500 plus \$250 per dwelling
Major Residential Subdivisions	\$1,000 plus \$250 per dwelling

ADDITIONAL COSTS:

For all Planned Residential Developments, major and minor subdivisions and all construction projects that require engineering reviews, making periodic inspections or both, the applicants shall make a cash deposit in an amount to be determined by the Building Inspector for the purpose of covering all costs and expenses incurred by the Town of Bethany Beach in using any outside consultant or resource (engineer, scientists, consultant, etc.) in considering, examining, reviewing and making reports and recommendations concerning the plan, as submitted, or making inspections during construction. Upon the final review and approval of the submitted plans, but prior to the issuing of a building permit, the Building Inspector shall determine the costs which have been incurred by the Town for any outside consultant or resource and shall deduct those costs from the deposit made by the applicant(s). If the deposit exceeds the costs incurred by the Town, the Building Inspector shall refund the remaining funds to the applicant(s) without interest. If the deposit is less than the costs incurred by the Town, the applicant(s) shall pay the difference to the Town prior to the issuance of any approval for construction by any Town Official, Committee, or Commission.

APPLICATION FOR BOARD OF ADJUSTMENTS:

Application for Home Occupation	50.00
Basic Application to the Board	525.00
Application requiring Town Solicitor review	1,200.00
Application requiring Town Solicitor and court stenographer	2,000.00

BUILDING PERMITS:

Building Permit Fee	3%
Based on actual construction costs, but in an amount not less than the cost computed by the International Code Council's square foot construction cost standard (R-3 VB), if applicable. Charged on all commercial and residential primary buildings, accessory buildings, and improvements to an existing open deck, screen porch, accessory building or patio by adding walls and/or roof to become enclosed living space.	
Fee for renovations and retrofits is based on actual construction costs, but in an amount not less than the cost computed by the ICC's square foot construction cost standard (R-3 VB) if applicable.	

**Town of Bethany Beach
FY 2016 Schedule of Fees**

Building Permit Fee - 501 (c)(3) organizations with proper documentation	19%
Based on actual construction costs, but in an amount not less than the cost computed by the International Code Council's square foot construction cost standard (R-3 VB), if applicable. Charged on all commercial and residential primary buildings, accessory buildings, and improvements to an existing open deck, screen porch, accessory building or patio by adding walls and/or roof to become enclosed living space	
Fee for renovations and retrofits is based on actual construction costs, but in an amount not less than the cost computed by the ICC's square foot construction cost standard (R-3 VB) if applicable.	
Publicly funded organizations offering a public service (Bethany Beach Volunteer Fire Company and South Coastal Library) are exempt from Building Permit Fees.	
Building an Open Deck, Patio - Gross floor area of attached or unattached open deck with area open to sky	0.50/sq foot
Repairs	
\$30.00 for 1st \$1,000 or fraction thereof	30.00
\$10.00 per additional \$1,000 of value or fraction thereof	10.00
All Other Permits	
Relocation of dwelling unit	100.00
Demolition of any building or structure	50.00
Fence, permanent subdivision sign, driveway and sidewalk	50.00
Private swimming pool permit	30.00
Public swimming pool permit	60.00
Bulkheads, docks, and ramps, installation of new or removal of existing to replace with new	50.00
GCL Heat Exchange Well System	50.00
Signs	0.50/sq foot
Minimum Permit Fee	30.00
MERCANTILE LICENSE FEES:	
Business License (may purchase up to 3 years for \$180 per year)	180.00
Rental License, Commercial or Residential. Residential license will not be issued without notarized safety certificate	50.00
Administrative fee for failure to obtain a license by the renewal due date.	50.00
Rental tax on gross rental receipts on Commercial and Residential rentals	6%
Rental tax on gross rental receipts on rentals subject to State Accommodations Tax	3%
OTHER FEES:	
Shuttle Bus Permit (shuttle with seating capacity of 11 or more)	7,000.00 *
Shuttle Bus Permit (shuttle with seating capacity of 10 or less)	3,500.00 *
Shuttle Rider Fee	0.25
Backhoe and Operator (minimum charge per hour)	80.00
Permit for Portable on Demand Storage Unit (POD) or similar temporary storage, personal use	25.00
Permit or permit renewal for Portable on Demand Storage Unit (POD) or similar temporary storage, construction	50.00
POLICE DEPARTMENT:	
Document Fee	18.50
PARKING DEPARTMENT:	
Parking meter rate per hour	1.75 *
Pay Station fee. Charged per transaction at a parking pay station. Waived for cash payment.	0.50
Booting of vehicle for non-payment of parking fines	45.00
Collection agency fee. Assessed when unpaid parking tickets are turned over to a collection agency.	20.00
PARKING PERMITS:	
RESIDENTIAL PROPERTY OWNERS	
1st Permit	N/C
2nd Permit (No more than 2 permits will be issued per property)	35.00
Replacement Permits	50.00
C-1 BUSINESS LICENSE HOLDER	
Each Permit	50.00
Parking Meter Permits - Gold - In Town business owners only, excludes 2 hour meters and handicapped (Limit 2).	350.00
Parking Meter Permits - Platinum - In Town business owners only, any metered space except handicapped (Limit 1).	1,000.00
VISITOR & CONSTRUCTION PARKING PERMITS	
1-day	23.00 *
3-day	69.00 *
7-day	160.00 *

**Town of Bethany Beach
FY 2016 Schedule of Fees**

PROPERTY MAINTENANCE:

Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot)	First Offense	200.00
Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot)	Second Offense	400.00
Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot)	Additional Offenses	600.00

REAL PROPERTY TRANSFER TAX:

1.5% of Gross Sales Price

TAX RATE :

Per \$100 of Town of Bethany Beach Assessed Value (100% of Assessed value)	0.175
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TRASH FEES:

4 yard dumpster	1,720.00
3 yard dumpster	1,450.00
2 yard dumpster	1,110.00
Commercial: Flat Rate Per Unit	390.00
Residential: Flat Rate Per Unit	280.00
Special Trash or yard waste collection (minimum charge)	40.00

WATER BOND SINKING FUND

Per Front Footage	1.07
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WATER SERVICES:

In Town Flat Rate per year	150.00	*
0 - 10,000 gallons used	4.50/1000 gal	*
10,001 - 40,000 gallons used	5.50/1000 gal	*
over 40,000 gallons used	6.50/1000 gal	*
Out of Town - \$6.50/1000 Gallons of Usage, Flat Rate (Connection Charge) \$220/year for 5/8" Meter	6.50/220.00	*
Check meter accuracy (will be refunded if meter is defective)	35.00	
Water turn on or off at meter (during regular Water Department service hours)	25.00	
Water turn on or off at meter (after regular Water Department service hours or on holidays)	150.00	
Water turn off at meter for non-payment	100.00	
Additional fee for restoring water service after regular Water Department service hours or on holidays	150.00	
Water Meter	Cost plus 20%	
Water Department Inspection Fee	35.00	
Install a tap into town water main with installation of lateral and curb stop	700.00 - 1,200.00	
All costs associated with new or "re-taps" into the Bethany Beach water system will be borne by the property owner		
Water Impact Fee applicable to new construction and reconstruction	5,250.00	

For meters in excess of 1" the following multiplier table is used to calculate the fee for residential and commercial properties:

Meter Type	Meter Size	Maximum Rate (GPM)	Ratio to 1" meter
Simple	1"	25	1.0
Simple	1.5"	50	2.0
Simple	2"	80	3.2
Compound	2"	80	3.2
Turbine	2"	160	6.4
Compound	3"	160	6.4
Turbine	3"	350	14.0
Compound	4"	250	10.0
Turbine	4"	650	26.0
Compound	6"	500	20.0
Turbine	6"	1400	56.0
Compound	8"	800	32.0
Turbine	8"	2400	96.0
Turbine	10"	3500	140.0
Turbine	12"	4400	176.0

Buildings being demolished and rebuilt that were originally built during or after 1989 will be given a credit of \$1,250 representing the previously charged Water Impact Fee

Additional fee for renovations and additions to current structures 1.50/sq foot

Sale of water to noncustomers (metered) \$7.50 @ 1000 Gallons - Minimum of fee of \$25.00 (One day advanced notice required)

**Town of Bethany Beach
FY 2016 Schedule of Fees**

ALDERMAN COURT

Basic court cost	20.00
Additional court security fee per violation	2.00
Additional fee for appearance before the Alderman for traffic or town ordinance violations (per violation)	20.00
Appearance before the Alderman for parking tickets	10.00
Issuance of capias/bench warrant	15.00
Returned check fee (state mandated)	30.00
Additional fee for deferred payment plan	25.00
Additional fee for probation before judgement agreement, per case	10.00

AMBULANCE SERVICE FEE

The Town collects an annual fee for the Bethany Beach Volunteer Fire Department, which performs the ambulance service.	
The amount charged is based on the financial history and projections of the ambulance service.	53.00

* Change in fee amount