



Town of Bethany Beach

FY 2022 Budget

Approved 3/19/2021

**Town of Bethany Beach
FY 2022 Budget
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Town of Bethany Beach FY 2022 Budget Overview

Budgetary Process

The budget is prepared by the Town Manager in conjunction with the Finance Director and Department Managers. Department requests are discussed with an emphasis on minimizing waste while ensuring that employees have the tools needed to meet operational needs. The town-wide budget is compiled into a draft budget and submitted to the Budget and Finance Committee for review.

The purpose of the Budget and Finance Committee is to provide assistance and guidance to the Town Manager and staff leading to the development, drafting and review of the Town's annual budget, both short-term and long-term. The committee reviews the proposed budget and schedule of fees, conducts mid-year reviews comparing the budget to actual results and makes recommendations regarding budget adjustments. The Town's Fund Balance Policy gives direction to the Budget Committee regarding the appropriate level of Operating, Capital Replacement and specific reserves in each fund. The Budget Committee holds meetings, which are open to the public, generally in the months of January, February, March, July and October to accomplish these tasks.

The budget is presented to the Town Council in March. The Town Council reviews the budget and holds a public hearing to allow the public to provide input. The Council then votes to approve the budget or request specific changes. This vote usually occurs at the March Town Council meeting. Fiscal year 2022 runs from April 1, 2021 to March 31, 2022.

Budget Segments

The General Fund is the largest segment of the Town's budget and encompasses all Town services except for the Sanitation and Water Departments. The three main funding sources are property taxes, rental taxes and parking. The largest portion of funds goes to Public Safety which includes the Police Department and Beach Patrol (lifeguards). The second largest portion of funds goes to Public Works that includes Streets & Parks, Stormwater and maintenance of the Beach, Boardwalk and Comfort Station.

The Sanitation Department is a stand-alone Enterprise Fund. This means that it is a self-supporting department so that sanitation fees are used only for sanitation related expenses. The Sanitation Department's main operational costs are for personnel and for disposal fees charged by the Delaware Solid Waste Authority. Reserves are maintained for the replacement of trash trucks.

The Water Department is also a stand-alone Enterprise Fund. The operational and capital needs of the town water system are funded entirely through water specific revenue. Water services are priced with a goal of fully funding the current and future water service needs of the town. The Water Department's main operational cost is personnel followed by the chemicals needed to treat the water and then the electricity needed to run the equipment.

The Water Department Debt Service Fund is funded through a Sinking Fund Fee. This fee is charged to all properties based on front footage. Monies raised from this fee are restricted to use for repayment of the principal and interest of Water Department debt.

**Town of Bethany Beach
FY 2022 Budget**

General Fund

Projected cash, receivables & investments at start of FY 2022	7,200,000
FY 2022 Revenue Budget	<u>7,870,000</u>
Total Available Funding	15,070,000
FY 2022 Operating Budget	7,074,000
FY 2022 Capital Budget	1,255,000
Capital projects remaining & budgeted in prior fiscal years	166,000
Committed for post-employment health care benefit	52,000
Committed for Cultural and Historic Committee	33,000
Committed for Storm Emergency Relief Fund	2,300,000
Committed for Capital Replacements - recommended range \$4,315,000 to \$8,285,000	3,129,000
Operating Reserve - recommended range of 15% to 30% of the Operating Budget	<u>1,061,000</u>
Total Allocation of Projected Funds	15,070,000

Sanitation Department

Projected cash, receivables & investments at start of FY 2022	1,240,000
FY 2022 Revenue Budget	<u>970,000</u>
Total Available Funding	2,210,000
FY 2022 Operating Budget	959,000
FY 2022 Capital Budget	210,000
Capital projects remaining & budgeted in prior fiscal years	225,000
Committed for Capital Replacements - recommended range \$534,000 to \$1,069,000	672,000
Operating Reserve - recommended range of 15% to 30% of the Operating Budget	<u>144,000</u>
Total Allocation of Projected Funds	2,210,000

Water Department Operating & Capital

Projected cash, receivables & investments at start of FY 2022	3,100,000
FY 2022 Operating Revenue Budget	1,400,000
FY 2022 Impact Fee Revenue Budget	<u>75,000</u>
Total Available Funding	4,575,000
FY 2022 Operating Budget	1,305,000
FY 2022 Capital Budget	100,000
Capital projects remaining & budgeted in prior fiscal years	-
Committed for post-employment health care benefit	262,000
Committed for replacement of filter media	350,000
Committed for Capital Replacements - recommended range \$931,000 to \$2,250,000	2,362,000
Operating Reserve - recommended range of 15% to 30% of the Operating Budget	<u>196,000</u>
Total Allocation of Projected Funds	4,575,000

Water Department Debt Service

Projected cash, receivables & investments at start of FY 2022	18,000
FY 2022 Sinking Fund Revenue Budget	<u>246,000</u>
Total Available Funding	264,000
FY 2022 Debt Service Budget	246,000
Funds reserved for future Debt Service payments	<u>18,000</u>
Total Allocation of Projected Funds	264,000

Town of Bethany Beach
FY 2022 Revenue Budget

General Fund	FY 2019 Actual Revenue	FY 2020 Actual Revenue	FY 2021 Approved Budget	FY 2021 Revenue thru 2/28/21	FY 2022 Approved Budget
Property Taxes:					
Property Taxes	1,909,764	1,978,757	2,000,000	1,993,473	2,000,000
Penalties	3,944	4,227	5,000	(1,689)	5,000
	1,913,708	1,982,984	2,005,000	1,991,784	2,005,000
Real Estate Transfer Taxes	869,252	1,280,103	650,000	1,432,078	650,000
Rental Real Estate Taxes	1,625,632	1,702,048	1,700,000	1,546,472	1,700,000
Licenses, Permits & Fees:					
Concession Fees	75,928	78,965	80,000	80,000	80,000
Business Licenses	128,455	174,835	165,000	148,540	165,000
Commercial Rental Licenses	5,550	11,000	11,000	11,100	11,000
Residential Rental Licenses	38,150	65,900	70,000	68,970	70,000
Franchise Fees	108,184	111,597	115,000	106,758	115,000
Building Permits	481,841	579,444	300,000	425,258	300,000
Shuttle Permits	52,700	66,260	68,000	-	68,000
Trolley Fees	10,780	11,729	11,000	-	11,000
Trolley Advertising	1,500	1,500	2,000	-	2,000
Variance/Public Hearing Fees	3,325	1,050	1,000	4,325	1,000
	906,414	1,102,281	823,000	844,951	823,000
Parking:					
Parking Permits - Annual	110,079	116,310	110,000	76,760	110,000
Parking Permits - Daily/Weekly	26,542	26,770	26,000	16,009	26,000
Parking Pay Stations & Meters	1,646,531	1,738,538	2,000,000	1,309,208	2,000,000
Parking Fines	298,146	338,389	380,000	428,690	380,000
	2,081,298	2,220,007	2,516,000	1,830,667	2,516,000
Police:					
Police Department Misc. Revenue	19,231	23,322	15,000	1,004	15,000
Traffic Fines - Alderman Court	10,498	3,707	10,000	4,888	10,000
Traffic Fines - State Court	35,934	32,367	40,000	19,485	40,000
	65,662	59,395	65,000	25,377	65,000
Contributions & Miscellaneous:					
Grass Fees	600	800	1,000	-	1,000
Junior Lifeguard Program Revenue	11,400	11,175	12,000	1,455	12,000
Contributions Private Source	3,253	2,750	3,000	355	3,000
Contributions for Cultural & Historic Affairs	17,420	2,685	18,000	11,827	18,000
Contributions for Fourth of July Parade	11,695	12,839	11,000	-	11,000
Miscellaneous Revenues	1,573	2,105	1,000	473	1,000
Returned Check Fees	105	35	-	315	-
Insurance Proceeds	-	-	-	-	-
Proceeds from Sale of Fixed Assets	9,969	28,100	-	7,390	-
	56,015	60,489	46,000	21,815	46,000
Interest Income:					
Interest Income	148,482	175,871	140,000	60,981	65,000
General Fund Revenue Total	7,666,462	8,583,178	7,945,000	7,754,124	7,870,000
			Change from prior year budget		(75,000) -0.9%

**Town of Bethany Beach
FY 2022 Revenue Budget**

	FY 2019 Actual Revenue	FY 2020 Actual Revenue	FY 2021 Approved Budget	FY 2021 Revenue thru 2/28/21	FY 2022 Approved Budget
Sanitation Department					
Sanitation Fees:					
Refuse Fees	954,774	964,658	958,000	959,407	958,000
Penalties	3,156	2,756	2,000	2,400	2,000
Refuse Fees - Special	1,472	2,471	1,000	1,880	1,000
Interest	20,736	27,822	19,000	11,150	9,000
Sales of Fixed Assets	-	9,000	-	-	-
Sanitation Revenue Total	980,138	1,006,707	980,000	974,837	970,000
				Change from prior year budget	(10,000) -1.0%
Water Department Operating Revenue					
Water Usage:					
Water Usage - In Town	969,573	968,202	970,000	609,162	970,000
Water Usage - Salt Pond	269,953	287,498	277,000	193,165	277,000
Water Usage - Savannah's Landing	81,236	84,162	85,000	47,764	85,000
Water Usage - Other	29,315	27,777	21,000	15,708	21,000
Penalties	4,206	4,228	4,000	707	4,000
	1,354,283	1,371,867	1,357,000	866,506	1,357,000
Other Fees & Interest:					
Miscellaneous Revenues	1,810	4,654	1,000	574	1,000
Interest Income	35,091	50,492	30,000	18,890	15,000
Tap Ins	4,300	3,100	3,000	2,600	3,000
Meter Reimbursements	27,852	45,315	15,000	23,189	15,000
Cut Off Fees	9,100	8,350	8,000	3,275	8,000
Inspection Fees	1,225	1,540	1,000	840	1,000
Returned Check fee	140	70	-	35	-
	79,518	113,521	58,000	49,402	43,000
Water Operating Revenue Total	1,433,801	1,485,389	1,415,000	915,908	1,400,000
				Change from prior year budget	(15,000) -1.1%
Water Impact Fee Capital Revenue	120,750	128,148	75,000	87,883	75,000
				Change from prior year budget	- 0.0%
Water Debt Service Revenue					
Sinking Fund Fees:					
Sinking Fund - Town	188,384	188,207	189,000	188,285	189,000
Sinking Fund - Salt Pond	40,779	40,739	40,000	40,728	40,000
Sinking Fund - Savannah's Landing	13,476	13,477	14,000	13,478	14,000
Sinking Fund - Other	3,467	3,467	3,000	3,627	3,000
Water Debt Service Revenue Total	246,106	245,889	246,000	246,119	246,000
				Change from prior year budget	- 0.0%
Town-Wide Revenue	10,447,257	11,449,311	10,661,000	9,978,872	10,561,000
				Change from prior year budget	(100,000) -0.9%

Town of Bethany Beach
FY 2022 Operating Budget

	FY 2019 Actual Expended	FY 2020 Actual Expended	FY 2021 Approved Budget	FY 2021 Expended thru 2/28/21	FY 2022 Approved Budget
General Fund					
Administration & Trolley	1,019,329	1,030,809	1,158,000	961,026	1,137,000
Public Safety:					
Police	1,610,486	1,741,743	1,932,000	1,624,666	2,067,000
Parking	577,764	555,939	637,000	522,040	661,000
Alderman Court	45,234	34,972	40,000	38,907	36,000
Beach Patrol	518,120	631,592	672,000	655,729	723,000
	<u>2,751,604</u>	<u>2,964,246</u>	<u>3,281,000</u>	<u>2,841,342</u>	<u>3,487,000</u>
Public Works:					
Streets and Parks	1,014,385	1,098,357	1,161,000	946,003	1,201,000
Stormwater Management	108,291	145,712	203,000	90,366	201,000
Beach, Boardwalk, & Comfort St.	357,906	393,975	393,000	269,482	398,000
	<u>1,480,581</u>	<u>1,638,044</u>	<u>1,757,000</u>	<u>1,305,851</u>	<u>1,800,000</u>
Building Official / Code Enforcement	300,648	295,036	262,000	224,573	287,000
Bandstand & Entertainment	252,204	273,248	307,000	103,013	303,000
Cultural & Historic Affairs	32,371	9,467	30,000	992	30,000
Fourth of July Parade	20,794	18,743	30,000	5,780	30,000
Total General Fund Operating Costs	5,857,530	6,229,593	6,825,000	5,442,576	7,074,000
			Change from prior year budget		249,000
					3.6%
Sanitation Fund	778,969	835,470	928,000	780,131	959,000
			Change from prior year budget		31,000
					3.3%
Water Fund	1,125,467	1,260,532	1,286,000	1,013,167	1,305,000
			Change from prior year budget		19,000
					1.5%
Town-Wide Operating Budget	7,761,966	8,325,594	9,039,000	7,235,874	9,338,000
			Change from prior year budget		299,000
					3.3%

Town of Bethany Beach
FY 2022 Operating Budget by Expenditure Type

	Full-Time Employees	Personnel	Supplies	Contract Services	Operations	Minor Capital	Total
General Fund							
Administration	3.40	546,000	40,000	416,000	65,000	70,000	1,137,000
Public Safety:							
Police	11.70	1,747,000	58,000	170,000	33,000	59,000	2,067,000
Parking	2.70	356,000	9,000	284,000	4,000	8,000	661,000
Alderman Court	0.25	32,000	2,000	1,000	-	1,000	36,000
Beach Patrol	-	612,000	37,000	24,000	34,000	16,000	723,000
Public Works:							
Streets and Parks	7.15	635,000	147,000	352,000	5,000	62,000	1,201,000
Stormwater Management	0.40	33,000	29,000	107,000	2,000	30,000	201,000
Beach, Boardwalk, & Comfort St.	0.35	164,000	45,000	168,000	1,000	20,000	398,000
Building Official / Code Enforcement	2.25	240,000	10,000	26,000	4,000	7,000	287,000
Bandstand & Entertainment	1.00	103,000	5,000	188,000	1,000	6,000	303,000
Cultural & Historic Affairs	-	-	-	-	30,000	-	30,000
Fourth of July Parade	-	-	-	-	30,000	-	30,000
General Fund Total	29.20	4,468,000 63%	382,000 5%	1,736,000 25%	209,000 3%	279,000 4%	7,074,000
Sanitation Fund	5.90	534,000 55%	44,000 5%	333,000 35%	3,000 0%	45,000 5%	959,000
Water Fund	5.90	622,000 48%	204,000 16%	463,000 35%	4,000 0%	12,000 1%	1,305,000
Town-Wide Total	41.00	5,624,000 60%	630,000 7%	2,532,000 27%	216,000 2%	336,000 4%	9,338,000

Town of Bethany Beach
FY 2022 Capital and Debt Service Budget Summary

	FY 2021 Approved Budget	FY 2021 Expended thru 2/28/21	FY 2021 Carryover to FY 2022	FY 2022 Approved Budget
General Fund				
Administration & Trolley	155,000	154,250	-	15,000
Police	10,000	7,611	-	75,000
Parking	-	-	-	-
Beach Patrol	-	-	-	-
Streets and Parks	1,086,000	593,774	116,000	320,000
Stormwater Management	35,000	18,475	-	825,000
Beach, Boardwalk, & Comfort St.	171,000	85,218	50,000	20,000
Building Official	-	-	-	-
Bandstand & Entertainment	-	-	-	-
Cultural / Historic & Parade	-	-	-	-
General Fund Capital	1,457,000	859,328	166,000	1,255,000
Sanitation Fund Capital	425,000	166,355	225,000	210,000
Water Fund Capital	225,000	39,750	-	100,000
Water Fund Debt Service	246,000	237,590	-	246,000
Town-Wide Capital & Debt Budget	2,353,000	1,303,023	391,000	1,811,000

Town of Bethany Beach
FY 2022 Capital and Debt Service Budget Detail

		FY 2021 Carryover to FY 2022	FY 2022 Approved Budget	FY 2022 Total Funding
General Fund				
Vehicles & Equipment	Purchase a used truck for administrative and other use	-	15,000	15,000
Admin Total		-	15,000	15,000
Vehicles & Equipment	Purchase and outfit two police vehicles in conjunction with County Grant	-	75,000	75,000
Police Total		-	75,000	75,000
Streets	Paving work not covered by the Municipal Street Aid grant	-	300,000	300,000
Land & building	Museum Exhibits	116,000	-	116,000
Vehicles & Equipment	Commercial grade 60" lawnmower with bagger	-	20,000	20,000
Streets and Parks Total		116,000	320,000	436,000
Land & Building	Restoration of deteriorating Loop Canal bank	-	600,000	600,000
Land & Building	Improvements to drainage on Central and Maryland Ave, near the park	-	175,000	175,000
Land & Building	Engineering of the Bladder Dam project	-	50,000	50,000
Stormwater Total		-	825,000	825,000
Vehicle	Purchase a used truck for lifeguard and beach use	-	20,000	20,000
Boardwalk	Repairs to the Boardwalk and grabrails	50,000	-	50,000
Beach, Boardwalk, & Comfort Station Total		50,000	20,000	70,000
Total General Fund Capital Budget		166,000	1,255,000	1,421,000

		FY 2021 Carryover to FY 2022	FY 2022 Approved Budget	FY 2022 Total Funding
Sanitation Fund				
Vehicles & Equipment	Replace a rear-loading Trash Truck	225,000	210,000	435,000
Sanitation Total		225,000	210,000	435,000

		FY 2021 Carryover to FY 2022	FY 2022 Approved Budget	FY 2022 Total Funding
Water Fund				
Machinery & Equipment	Replace equipment as needed	-	50,000	50,000
Water Systems	Distribution system repair work as needed	-	50,000	50,000
Total Water Department Capital Budget		-	100,000	100,000
Debt Service	Water Tower loan repayment	-	246,000	246,000
Total Water Department Debt Service Budget		-	246,000	246,000

Town-Wide Capital & Debt Budget	391,000	1,811,000
	2,202,000	

Town of Bethany Beach
FY 2022 Special Funds (Grants) Budget

	FY 2021 Approved Budget	FY 2021 Actually Awarded	FY 2021 Expended thru 2/28/21	FY 2021 Total Remaining	FY 2022 Approved Budget
Municipal Street Aid Street Repair (MSA)	125,000	123,370	-	123,370	123,000
COVID-19 Pandemic CARES Act	-	158,668	158,668	-	-
Police Retirement Plan	53,000	52,768	48,371	4,397	53,000
Office of Highway Safety (OHS)	12,000	14,882	14,882	-	14,000
Criminal Justice Council (CJC)	10,000	31,000	31,000	-	26,000
Sussex County Police Vehicle	30,000	30,000	30,000	-	30,000
Bulletproof Vest Grant	1,000	418	418	-	1,000
State Aid to Local Law Enforcement (SALLE) S-05-20	4,809	4,809	4,809	-	-
State Aid to Local Law Enforcement (SALLE) S-07-21	-	4,812	-	4,812	4,812
Emergency Illegal Drug Enforcement (EIDE) D-02-20	3,934	3,934	3,934	-	-
Emergency Illegal Drug Enforcement (EIDE) D-11-21	-	3,936	1,973	1,963	1,963
Fund to Combat Violent Crime	28,686	28,686	28,686	-	31,540
Total Grant Budget	268,429	457,283	322,741	134,542	285,315

**Town of Bethany Beach
FY 2022 Schedule of Fees**

ADMINISTRATIVE FEES:

(ALL FEES SHOULD BE PREPAID AT TIME OF ORDER)

Copy of Town Code	100.00
Copy Zoning Code	25.00
Copy of Subdivision Code	25.00
Copy of Town Charter	25.00
Copy of Comprehensive Development Plan	25.00
Copy of Town Map (Full Size)	10.00
Copy of Town Map (Reduced Size)	1.00
Copy of Water Line Specifications	10.00
Copy of Street Specifications	10.00
Annual Subscription Fee for Entire Code	50.00
Annual Subscription Fee for Zoning Code	25.00
Annual Subscription Fee for Subdivision Code	10.00
Property Owner Address printed labels or listing (Tax List)	150.00
Property Owner Address on disc or email (Tax List)	50.00
Property Owner Address printed labels for Candidates only (Voter List)	25.00
Tax List (Other)	100.00
Photocopies (Per Page, Per Side)	1.00
Fax Service (1 to 3 Pages)	5.00
Return Check Fee	35.00

APPLICATIONS TO TOWN COUNCIL:

Application for Rezoning	250.00
Request for Zoning Code Amendment	300.00

APPLICATIONS TO PLANNING COMMISSION:

Application for Land Combining	175.00
Application for Land Partitioning	175.00
PRDs and Minor Residential Subdivisions	\$500 plus \$250 per dwelling
Major Residential Subdivisions	\$1,000 plus \$250 per dwelling

ADDITIONAL COSTS:

For all Planned Residential Developments, major and minor subdivisions and all construction projects that require engineering reviews, making periodic inspections or both, the applicants shall make a cash deposit in an amount to be determined by the Building Inspector for the purpose of covering all costs and expenses incurred by the Town of Bethany Beach in using any outside consultant or resource (engineer, scientists, consultant, etc.) in considering, examining, reviewing and making reports and recommendations concerning the plan, as submitted, or making inspections during construction. Upon the final review and approval of the submitted plans, but prior to the issuing of a building permit, the Building Inspector shall determine the costs which have been incurred by the Town for any outside consultant or resource and shall deduct those costs from the deposit made by the applicant(s). If the deposit exceeds the costs incurred by the Town, the Building Inspector shall refund the remaining funds to the applicant(s) without interest. If the deposit is less than the costs incurred by the Town, the applicant(s) shall pay the difference to the Town prior to the issuance of any approval for construction by any Town Official, Committee, or Commission.

APPLICATION FOR BOARD OF ADJUSTMENTS:

Application for Home Occupation	50.00
Basic Application to the Board	525.00
Application requiring Town Solicitor review	1,200.00
Application requiring Town Solicitor and court stenographer	2,000.00

**Town of Bethany Beach
FY 2022 Schedule of Fees**

BUILDING PERMITS:

Building Permit Fee	3%
Based on actual construction costs, but in an amount not less than the cost computed by the International Code Council's square foot construction cost standard (R-3 VB), if applicable. Charged on all commercial and residential primary buildings, accessory buildings, and improvements to an existing open deck, screen porch, accessory building or patio by adding walls and/or roof to become enclosed living space.	
Fee for renovations and retrofits is based on actual construction costs, but in an amount not less than the cost computed by the ICC's square foot construction cost standard (R-3 VB) if applicable.	
Building Permit Fee - 501 (c)(3) organizations with proper documentation	
Building Permit Fee - 501 (c)(3) organizations with proper documentation	1%
Based on actual construction costs, but in an amount not less than the cost computed by the International Code Council's square foot construction cost standard (R-3 VB), if applicable. Charged on all commercial and residential primary buildings, accessory buildings, and improvements to an existing open deck, screen porch, accessory building or patio by adding walls and/or roof to become enclosed living space	
Fee for renovations and retrofits is based on actual construction costs, but in an amount not less than the cost computed by the ICC's square foot construction cost standard (R-3 VB) if applicable.	
Publicly funded organizations offering a public service (Bethany Beach Volunteer Fire Company and South Coastal Library) are exempt from Building Permit Fees.	
Building an Open Deck, Patio - Gross floor area of attached or unattached open deck with area open to sky	0.50/sq. foot
Repairs	
\$30.00 for 1st \$1,000 or fraction thereof	30.00
\$10.00 per additional \$1,000 of value or fraction thereof	10.00
All Other Permits	
Relocation of dwelling unit	100.00
Demolition of any building or structure	50.00
Fence, permanent subdivision sign, driveway and sidewalk	50.00
Private swimming pool permit	30.00
Public swimming pool permit	60.00
Bulkheads, docks, and ramps, installation of new or removal of existing to replace with new	50.00
GCL Heat Exchange Well System	50.00
Signs	0.50/sq. foot
Minimum Permit Fee	30.00

MERCANTILE LICENSE FEES:

Business License (may purchase up to 3 years for \$250 per year)	250.00
Rental License, Commercial or Residential. Residential license will not be issued without notarized safety certificate	100.00
Administrative fee for failure to obtain a license by the renewal due date.	100.00
Rental tax on gross rental receipts on Commercial and Residential rentals	7.00%
Rental tax on gross rental receipts on rentals subject to State Accommodations Tax	3.25%

OTHER FEES:

Shuttle Bus Permit (shuttle with seating capacity of 11 or more)	8,000.00
Shuttle Bus Permit (shuttle with seating capacity of 10 or less)	4,000.00
Shuttle Bus Permit (single day)	130.00
Trolley Rider Fee	0.25
Backhoe and Operator (minimum charge per hour)	80.00
Permit for Portable on Demand Storage Unit (POD) or similar temporary storage, personal use	25.00
Permit or permit renewal for Portable on Demand Storage Unit (POD) or similar temporary storage, construction	50.00

POLICE DEPARTMENT:

Document Fee	18.50
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**Town of Bethany Beach
FY 2022 Schedule of Fees**

PARKING DEPARTMENT:

Parking meter rate per hour	2.50
Park Mobile Convenience Fee. Charged on each credit card transaction	0.60
Booting of vehicle for non-payment of parking fines	45.00
Collection agency fee. Assessed when unpaid parking tickets are turned over to a collection agency.	40.00

PARKING PERMITS:

RESIDENTIAL PROPERTY OWNERS

1st Permit	N/C
2nd Permit (No more than 2 permits will be issued per property)	35.00
Replacement Permits	50.00

C-1 BUSINESS LICENSE HOLDER

Each Permit	50.00
Parking Meter Permits - Gold - In Town business owners only, excludes 2 hour meters and handicapped (Limit 2).	350.00
Parking Meter Permits - Platinum - In Town business owners only, any metered space except handicapped (Limit 1).	1,000.00

VISITOR PARKING PERMITS

1-day	25.00
3-day	75.00
7-day	175.00

CONSTRUCTION PARKING PERMITS PER DAY

	15.00
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PROPERTY MAINTENANCE:

Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot)	First Offense	200.00
Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot)	Second Offense	400.00
Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot)	Additional Offenses	600.00

REAL PROPERTY TRANSFER TAX:

1.5% of Gross Sales Price	
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TAX RATE :

Per \$100 of Town of Bethany Beach Assessed Value (100% of Assessed value)	0.190
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TRASH FEES:

4 yard dumpster	2,030.00
3 yard dumpster	1,710.00
2 yard dumpster	1,310.00
Commercial: Flat Rate Per Unit	460.00
Residential: Flat Rate Per Unit	330.00
Special Trash or yard waste collection (minimum charge)	47.00

WATER BOND SINKING FUND

Per Front Footage, minimum of 50 feet	1.07
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WATER SERVICES:

In Town Flat Rate per year	180.00
0 - 10,000 gallons used	4.50/1000 gal
10,001 - 40,000 gallons used	5.50/1000 gal
over 40,000 gallons used	6.50/1000 gal
Out of Town Limits - \$6.50/1000 Gallons of Usage plus Flat Rate (Connection Charge) \$265/year for 5/8" Meter	\$265 Flat rate plus \$6.50/1000 gal
Additional water meter readings requested by property owner	25.00
Check meter accuracy (will be refunded if meter is defective)	35.00
Water turn on or off at meter (during regular Water Department service hours)	25.00
Water turn on or off at meter (after regular Water Department service hours or on holidays)	150.00

**Town of Bethany Beach
FY 2022 Schedule of Fees**

Water turn off at meter for non-payment	100.00		
Additional fee for restoring water service after regular Water Department service hours or on holidays	150.00		
Water Meter	Cost plus 20%		
Water Department Inspection Fee	35.00		
Install a tap into town water main with installation of lateral and curb stop	700.00 - 1,200.00		
All costs associated with new or "re-taps" into the Bethany Beach water system will be borne by the property owner			
Water Impact Fee applicable to new construction and reconstruction	5,250.00		
For meters in excess of 1" the following multiplier table is used to calculate the fee for residential and commercial properties:			
Meter Type	Meter Size	Maximum Rate (GPM)	Ratio to 1" meter
Simple	1"	25	1.0
Simple	1.5"	50	2.0
Simple	2"	80	3.2
Compound	2"	160	6.4
Turbine	2"	200	8.0
Compound	3"	350	14.0
Turbine	3"	450	18.0
Compound	4"	700	28.0
Turbine	4"	1200	48.0
Compound	6"	1400	56.0
Turbine	6"	2500	100.0
Compound	8"	2000	80.0
Turbine	8"	4000	160.0
Turbine	10"	6500	260.0
Buildings being demolished and rebuilt that were originally built during or after 1989 will be given a credit of \$1,250 representing the previously charged Water Impact Fee			
Additional fee for renovations and additions to current structures	1.50/sq. foot		
Sale of water to noncustomers (metered) \$7.50 @ 1000 Gallons - Minimum of fee of \$25.00 (One day advanced notice required)			

ALDERMAN COURT

Basic court cost	20.00
Additional court security fee per violation	2.00
Additional fee for appearance before the Alderman for traffic or town ordinance violations (per violation)	20.00
Appearance before the Alderman for parking tickets	10.00
Issuance of capias/bench warrant	15.00
Returned check fee (state mandated)	30.00
Additional fee for deferred payment plan	25.00
Additional fee for probation before judgement agreement, per case	10.00

AMBULANCE SERVICE FEE

The Town collects an annual fee for the Bethany Beach Volunteer Fire Department, which performs the ambulance service.

The amount charged is based on the financial history and projections of the ambulance service.	53.00
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