

**Town of Bethany Beach
FY 2026 Approved Schedule of Fees**

ADMINISTRATIVE FEES:

| | |
|---|--------|
| Property Owner Address printed labels or listing (Tax List) | 150.00 |
| Property Owner Address on disc or email (Tax List) | 50.00 |
| Return Check Fee | 45.00 |

APPLICATIONS TO PLANNING COMMISSION:

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|---|---------------------------------|
| Application for Land Combining | 250.00 |
| Application for Land Partitioning | 250.00 |
| PRDs and Minor Residential Subdivisions | \$500 plus \$250 per dwelling |
| Major Residential Subdivisions | \$1,000 plus \$250 per dwelling |

ADDITIONAL COSTS:

For all Planned Residential Developments, major and minor subdivisions and all construction projects that require engineering reviews, making periodic inspections or both, the applicants shall make a cash deposit in an amount to be determined by the Building Inspector for the purpose of covering all costs and expenses incurred by the Town of Bethany Beach in using any outside consultant or resource (engineer, scientists, consultant, etc.) in considering, examining, reviewing and making reports and recommendations concerning the plan, as submitted, or making inspections during construction. Upon the final review and approval of the submitted plans, but prior to the issuing of a building permit, the Building Inspector shall determine the costs which have been incurred by the Town for any outside consultant or resource and shall deduct those costs from the deposit made by the applicant(s). If the deposit exceeds the costs incurred by the Town, the Building Inspector shall refund the remaining funds to the applicant(s) without interest. If the deposit is less than the costs incurred by the Town, the applicant(s) shall pay the difference to the Town prior to the issuance of any approval for construction by any Town Official, Committee, or Commission.

APPLICATION FOR BOARD OF ADJUSTMENTS:

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| Basic Application to the Board | 1,000.00 |
| Application requiring Town Solicitor review | 2,500.00 |
| Application requiring Town Solicitor and court stenographer | 3,250.00 |

BUILDING PERMITS:

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|--|---------------|
| Building Permit Fee | 3% |
| Based on actual construction costs, but in an amount not less than the cost computed by the International Code Council's square foot construction cost standard (R-3 VB), if applicable. Charged on all commercial and residential primary buildings, accessory buildings, and improvements to an existing open deck, screen porch, accessory building or patio by adding walls and/or roof to become enclosed living space. | |
| Fee for renovations and retrofits is based on actual construction costs, but in an amount not less than the cost computed by the ICC's square foot construction cost standard (R-3 VB) if applicable. | |
| Building Permit Fee - 501 (c)(3) organizations with proper documentation | 1% |
| Based on actual construction costs, but in an amount not less than the cost computed by the International Code Council's square foot construction cost standard (R-3 VB), if applicable. Charged on all commercial and residential primary buildings, accessory buildings, and improvements to an existing open deck, screen porch, accessory building or patio by adding walls and/or roof to become enclosed living space | |
| Fee for renovations and retrofits is based on actual construction costs, but in an amount not less than the cost computed by the ICC's square foot construction cost standard (R-3 VB) if applicable. | |
| Publicly funded organizations offering a public service (Bethany Beach Volunteer Fire Company and South Coastal Library) are exempt from Building Permit Fees. | |
| Building an Open Deck or Patio - Gross floor area of attached or unattached open deck with area open to sky | 0.75/sq. foot |
| Repairs | |
| \$30.00 for 1st \$1,000 or fraction thereof | 30.00 |
| \$10.00 per additional \$1,000 of value or fraction thereof | 10.00 |
| All Other Permits | |
| Relocation of dwelling unit | 100.00 |
| Demolition of any building or structure | 150.00 |
| Driveway and sidewalk | 150.00 |
| Fence and permanent subdivision sign | 75.00 |
| Private swimming pool permit | 150.00 |
| Public swimming pool permit | 300.00 |
| Bulkheads, docks, and ramps, installation of new or removal of existing to replace with new | 50.00 |
| Solar Systems and GCL Heat Exchange Well Systems | 50.00 |
| Signs | 50.00 |
| Minimum Permit Fee | 30.00 |

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MERCANTILE LICENSE FEES:

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|---|--------|
| Business License (may purchase up to 3 years for \$250 per year) | 250.00 |
| Application for Home Occupation | 50.00 |
| Special Events Vendor Fee (per vendor engaging in for-profit activities at an event) | 50.00 |
| Rental License, Commercial or Residential. Residential license will not be issued without notarized safety certificate | 100.00 |
| Administrative fee for failure to obtain a license by the renewal due date. | 100.00 |
| Rental Tax - these taxes are due to the Town of Bethany Beach in addition to the State of Delaware's 4.5% short-term rental lodging tax (if applicable) | |
| Tax on gross rental receipts on Commercial and Residential rentals | 7.00% |
| Tax on gross rental receipts on rentals subject to State Public Accommodations Tax of 8% on hotels, motels, and tourist homes | 3.25% |

OTHER FEES:

| | | |
|---|-----------|---|
| Shuttle Bus Permit (shuttle with seating capacity of 11 or more) | 12,770.00 | * |
| Shuttle Bus Permit (shuttle with seating capacity of 10 or less) | 6,390.00 | * |
| Shuttle Bus Permit (single day) | 208.00 | * |
| Permit for Portable on Demand Storage Unit (POD) or similar temporary storage, personal use | 25.00 | |
| Permit or permit renewal for Portable on Demand Storage Unit (POD) or similar temporary storage, construction | 50.00 | |

POLICE DEPARTMENT:

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|--------------|-------|
| Document Fee | 18.50 |
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PARKING DEPARTMENT:

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|---|--------|---|
| Parking meter rate per hour | 4.00 | * |
| Park Mobile Convenience Fee. Charged on each credit card transaction | 0.60 | |
| Booting of vehicle for non-payment of parking fines | 100.00 | * |
| Collection agency fee equal to the original fine will be assessed when unpaid parking tickets are turned over to a collection agency. | | |

PARKING PERMITS:

RESIDENTIAL PROPERTY OWNERS

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|---|-------|
| 1st Permit | N/C |
| 2nd Permit (No more than 2 permits will be issued per property) | 50.00 |
| Replacement Permits | 50.00 |

C-1 BUSINESS LICENSE HOLDER

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|--|----------|
| Each Permit | 50.00 |
| Parking Meter Permits - Gold - In Town business owners only, excludes 2 hour meters and handicapped (Limit 2). | 350.00 |
| Parking Meter Permits - Platinum - In Town business owners only, any metered space except handicapped (Limit 1). | 1,000.00 |

VISITOR PARKING PERMITS

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|---|-------|---|
| Fee per calendar day. Permits are sold as 1-day, 3-day, 5-day, and 7-day passes | 40.00 | * |
|---|-------|---|

CONSTRUCTION PARKING PERMITS (8:00am to 5:30pm on weekdays only)

| | | |
|---------------|--------|----|
| 1-day | 25.00 | * |
| Annual permit | 500.00 | ** |

PROPERTY MAINTENANCE:

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|---|---------------------|--------|
| Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot) | First Offense | 300.00 |
| Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot) | Second Offense | 600.00 |
| Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot) | Additional Offenses | 900.00 |
| An additional fee may be charged for employee time or contracted work to bring properties into compliance with the Town Code. | | |

REAL PROPERTY TRANSFER TAX:

1.5% of Gross Sales Price

PROPERTY TAX RATE :

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| Per \$100 of Town of Bethany Beach Assessed Value (100% of Assessed value) | 0.196 |
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TRASH FEES:

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|---|----------|
| 4 yard dumpster | 3,560.00 |
| 3 yard dumpster | 3,000.00 |
| 2 yard dumpster | 2,300.00 |
| Commercial: Flat Rate Per Unit | 810.00 |
| Residential: Flat Rate Per Unit | 580.00 |
| Special Trash or yard waste collection (minimum charge) | 50.00 |

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WATER BOND SINKING FUND

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|---------------------------------------|------|
| Per Front Footage, minimum of 50 feet | 1.07 |
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WATER SERVICES:

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|---|--------------------------------------|--------------------|
| In Town Flat Rate per year | 216.00 | * |
| 0 - 10,000 gallons used | 5.40/1000 gal | * |
| 10,001 - 40,000 gallons used | 6.60/1000 gal | * |
| over 40,000 gallons used | 7.80/1000 gal | * |
| Out of Town Limits - \$6.50/1000 Gallons of Usage plus Flat Rate (Connection Charge) \$265/year for 5/8" Meter | \$318 Flat rate plus \$7.80/1000 gal | * |
| Additional water meter readings requested by property owner | 25.00 | |
| Check meter accuracy (will be refunded if meter is defective) | 35.00 | |
| Water turn on or off at meter (during regular Water Department service hours) | 25.00 | |
| Water turn on or off at meter (after regular Water Department service hours or on holidays) | 200.00 | |
| Water turn off at meter for non-payment | 100.00 | |
| Additional fee for restoring water service after regular Water Department service hours or on holidays | 200.00 | |
| Water Meter | Cost plus 20% | |
| Water Department Inspection Fee | 35.00 | |
| Install a tap into town water main with installation of lateral and curb stop | \$1,000 to \$1,500 | |
| All costs associated with new or "re-taps" into the Bethany Beach water system will be borne by the property owner | | |
| Water Impact Fee applicable to new construction and reconstruction | 5,250.00 | |
| For meters in excess of 1" the following multiplier table is used to calculate the fee for residential and commercial properties: | | |
| Meter Type | Meter Size | Maximum Rate (GPM) |
| Simple | 1" | 25 |
| Simple | 1.5" | 50 |
| Simple | 2" | 80 |
| Compound | 2" | 160 |
| Turbine | 2" | 200 |
| Compound | 3" | 350 |
| Turbine | 3" | 450 |
| Compound | 4" | 700 |
| Turbine | 4" | 1200 |
| Compound | 6" | 1400 |
| Turbine | 6" | 2500 |
| Compound | 8" | 2000 |
| Turbine | 8" | 4000 |
| Turbine | 10" | 6500 |
| Buildings being demolished and rebuilt that were originally built during or after 1989 will be given a credit of \$1,250 representing the previously charged Water Impact Fee | | |
| Additional fee for renovations and additions to current structures | 1.50/sq. foot | |
| Sale of water to noncustomers (metered) \$7.50 @ 1000 Gallons - Minimum of fee of \$25.00 (One day advanced notice required) | | |

ALDERMAN COURT

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|--|-------|
| Basic court cost | 20.00 |
| Additional court security fee per violation | 2.00 |
| Additional fee for appearance before the Alderman for traffic or town ordinance violations (per violation) | 20.00 |
| Appearance before the Alderman for parking tickets | 10.00 |
| Issuance of capias/bench warrant | 15.00 |
| Returned check fee (state mandated) | 30.00 |
| Additional fee for deferred payment plan | 25.00 |
| Additional fee for probation before judgement agreement, per case | 10.00 |

AMBULANCE SERVICE FEE

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| The Town collects an annual fee for the Bethany Beach Volunteer Fire Department, which performs the ambulance service. | |
| The amount charged is based on the financial history and projections of the ambulance service. | 60.00 |

* Change in fee amount

** New fee